

COLUSA COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting July 14, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Jennifer Jelavich, Fernando Lomeli, Alissa Maas, Vicki Markss, Tina Maxwell, William Mitchum, Serena Morrow, Lorilee Niesen, Blanca Villaruel, Chuck Wayman, Michael West, and Karisa Williams. Unable to attend was Benjamin Perez

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements:

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

Tina Maxwell spoke about the CCBE Annual Conference registration and hotel deadlines.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Lorilee Niesen reported on four recent graduates from the Colusa County Adult School and the S. William Abel Academy. Lorilee introduced the three graduates in attendance one at a time, presented them with diplomas, gave the graduates a portfolio to organize their professional papers, and asked them to share with the Board their plans for the future and to introduce their guests. Lorilee reported on the number of students served and awarded diplomas in 2020.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West said that Zoom meetings with many organizations and staff are continuing to trend downward. Regarding the districts he said that WUSD and CUSD Superintendent positions are filled and in place, the Burchfield Elementary School Principal was hired, WUSD is fully staffed with other districts are doing well, and fall planning includes all options of instruction. Michael reported on the \$123.9 billion State Budget for Pre-K and K-12 that the Governor signed, and he provided education updates that included a study to utilize Accelerated Learning and Universal Transitional Kindergarten by 2025. Discussion was held on monies in the budget for teacher preparation programs. Michael spoke about legislation such as AB 104 – Pupil instruction: retention, grade changes, and exemptions and AB/SB 130 – TK-12 Education finance that addresses Independent Study (IS). Discussion was held on high school teachers needing support, universities' efforts to get students into their classrooms, on the funding that goes to the districts, and on IS coursework and engagement protocols needing to be the same as in the classroom. Michael also spoke about the types of IS instruction models and on parental and student rights to Independent Study. Michael reported on the Williams Settlement Act, on Social Emotional Learning and Support, on After School and Summer School Expansion, on Free School Nutrition for all students, on the increased number of well-prepared staff needed per student, and on full-service Community Schools to support SEL and SES for the well-being of students. Discussion was held on free school meals for students at all income levels, funding for the free school meals, and the direction of Community School changing to an alternative education umbrella. Michael talked about Federal Funding increases that include \$3 billion to support children with disabilities and support for ESSER Fund I, II, and III templates and guidance. Michael provided a COVID 19 update that included amendments to the Governor's Executive Orders, on three differing versions of guidance from the CDC, CDPH, and Cal OSHA that each have varying degrees of masking requirements, on a coalition of seventeen COEs that have agreed to sign a declaration of the flawed guidance issued by the Governor, CDPH, and Cal OSHA. Discussion was held on the exodus of students to private education, the date for the mask mandate to end, other states' masking requirements, different agencies that have conflicting instructions with local regulation, the potential for Cal OSHA enforcement, the unhealthy aspects of student masks, hypocritical mask requirements, and Cal OSHA's ability to visit campuses. Michael updated the Board on other fiscal matters including \$3 billion one-time monies given to Community School programs for support and prevention services, technical assistance, and a \$150 million CTE incentive grant; \$3.1 million for CAEP; and information on school employer contribution rates for CalSTRS (maintaining from prior but increasing next year) and

CalPERS (reducing from prior but increasing slightly next year). Discussion was held on the employee contribution rate, the monies helping students with Michael saying that it is not a matter of monies it is a matter of time and lack of staff, on staff training prior to start of school, on the low pool of candidates, on providing career training through CTE, adult education, or some other method to increase the pool of qualified applicants, on districts starting their own internship programs, on programs to have student teachers running classrooms under mentor teachers, and on afterschool programs. Michael also talked about the continuing process and protocol for the sale of the surplus property in Williams, which will be brought to the Board during their August meeting with the expectation that bids will be brought to and accepted during the September meeting. Discussion was held on how the monies will be spent. Michael West reported on Aaron Heinz's absence, and he announced that August 4, 2021, will be Jennifer Jelavich's last day with CCOE and he thanked her for her great work as Communications and Public Relations Director. Michael added that Jennifer has been working with Alissa Maas to provide a smooth transition into the Directorship.

6.1.2 Superintendents Council – No June Meeting

6.2 Administrative Services – Aaron Heinz

Serena Morrow directed the Board's attention to Aaron Heinz's July 2021 Administrative Services written report and the Board did not have any questions or comments.

6.3 Children's Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss' July 2021 Children's Services written report.

6.4 Educational Services – Maria Arvizu-Espinoza

The Board did not have any questions or comments about Maria Arvizu-Espinoza's July 2021 Educational Services written report.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman presented the SELPA June 14 Public Hearing and the June 15 Meeting minutes. Discussion was held on Chuck's excellent relationship with the districts and his efforts to help SELPA members understand the budget. He then answered the Board's questions about CBA enrollment and on reevaluating the school's mission. Chuck credited Connor O'Kelley for being the reason the program is doing so well.

6.5.1 SELPA – June 14, 2021, Public Hearing

No questions or comments.

6.5.2 SELPA – June 15, 2021, Meeting

No questions or comments.

6.6 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' July 2021 Technology Services written report and Alex added that the EduNet will be deployed at CUSD next Tuesday.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

7.2 Superintendent's Salary Committee Update

Ed Conrado reported that the Superintendent's Salary Committee is in the process of reviewing the information and they hope to have information to bring to the Board in August.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the following Consent Agenda items:

8.1 Approve Minutes of the June 8, 2021, Public Hearing

8.2 Approve Minutes of the June 9, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No report.

10.2 Facilities Update (standing item)

Michael West reported that he met with architects about the Adult Education portable placement at the Village. He said that plans were submitted to the DSA, but those were rejected and will be resubmitted on Thursday. Discussion was held on the location of the portable, which will be next to the CHP office. Michael said that the Facilities team is moving ahead with the low water and maintenance landscaping project in front of the Education Village.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported CCOE's LCAP was submitted to the CDE and the four district LCAPs were submitted to Aaron Heinz for a funding review. She added that work has begun on ESSER III Plans.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams thanked staff for keeping the program going while she was on leave. Karisa reported on grant activities, including 100 million words read in the F2B program, upcoming F2B marketing, day care provider training, virtual summer school, daycare provider home visits to install iPad updates and assisting children with logging on, Facebook story times, participation in the Children's Services' Children's Fair in Arbuckle where they gave out literacy kits (which equaled 156 books), providing backpacks full of books to children at the WCC, and the iPad lending program (which distributed over 300 devices). Alissa Maas reported on F2B books, reading levels, and literacy games. Karisa added that IAL will be holding F2B training for Children's Services staff, and that they are entering the last year of the IAL grant. Michael West announced that Alissa and Karisa will present to Rotary next Tuesday, and that Maria Arvizu-Espinoza submitted a suggestion to F2B to include Latin American nursery rhymes and her suggestion was accepted.

11.0 NEW BUSINESS

11.1 Discussion on Current Board Policy Regarding Budget Committee

Cristy Edwards read aloud the Board Policy regarding the Budget Committee. Michael West said that it is the Board's prerogative to either keep the Committee or revise the policy. Cristy polled the Board and the following opinions were heard:

Trustee	Opinion
Jason McMullan	In favor of keeping the policy as is.
Brenda Miller	The policy should be removed because budget information received should be presented as is to the entire Board at the same time.
Cristy Edwards	Shared Brenda's opinion, but encouraged training for new Board members on the budget.
Barry Morrell	Shared Brenda's opinion regarding the Board presentation but suggested modifying the policy instead of removing it.
Ed Conrado	Agreed that the policy should be revised with a training component, but he did not believe it should be removed.

Ed recommended a committee of Board members to review and revise the policy and procedure with Aaron. Brenda and Jason will form that committee. Discussion was held on the budget review process.

11.2 Approve Return to In-person Board Meetings and Eliminating the Zoom Option

Brenda Miller/Moved, Ed Conrado/Seconded, to return to in-person Board meetings and eliminating the Zoom option, but the motion was withdrawn.

Discussion was held on reasons to eliminate the Zoom option and reasons to keep it as is in case the pandemic ramps up again. Tina Maxwell drew the Board's attention to the Governor's Executive order N-08-21, which returns the teleconferencing rules to pre-pandemic Brown Act conditions as of September 30, 2021.

Cristy Edwards/Moved, Barry Morrell/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve tabling the return to in-person Board meetings and eliminating the Zoom option, with the flexibility to bring the Zoom option back immediately if necessary.

11.3 Approve the 2021-22 Consolidated Application

Maria Arvizu Espinoza reported that this is a draft because the Title I A application needs to be removed. Discussion was held on applying for Title I A funds.

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the 2021-22 Consolidated Application.

11.4 Approve HDV Employer Contribution Increase Recommendation

11.4.1 Board of Education

11.4.2 County Superintendent of Schools

Serena Morrow reported that CCOE settled with bargaining units and the agreements included an HDV cap increase from \$10,290 to \$10,500 annually. Discussion was held on HDV cost increases, and all employees having the same HDV cap.

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the recommended HDV employer contribution increase from \$10,290 to \$10,500 annually for both the Board of Education and the County Superintendent of Schools.

11.5 Approve Children's Services Inventory as Surplus for Disposal

Vicki Markss explained the need to dispose of a Children's Services' van, citing safety issues and high maintenance costs as the cause.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one abstain (Jason McMullan) to approve Children's Services inventory as surplus for disposal.

11.6 Approve CSBA Dues

Discussion was held on the ELA membership, continuing memberships from last year, the value of the memberships, and on the Board's history with the memberships, and the future need for the ELA.

Jason McMullan/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve paying CSBA, CCBE, and ELA membership dues.

11.7 Public Disclosure of the 2021-22 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Colusa County Education Services Professionals (CCESP)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Colusa County Education Services Professionals (CCESP).

11.8 Public Disclosure of the 2021-22 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Educators of Colusa County Office of Education (ECCOE)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Educators of Colusa County Office of Education (ECCOE).

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Board Superintendent's Salary Committee Update
Board Budget Committee Policy Update

12.2 Next Regular Board Meeting

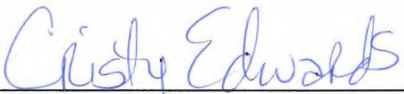
August 11, 2021, 4:00 p.m.
345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT


The meeting adjourned at 6:13 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
CAEP	California Adult Education Program
Cal OSHA	California Occupational Safety and Health Act
CalPERS	California Public Employees Retirement System
CalSTRS	California State Teachers Retirement System
CBA	Coastal Buttes Academy
CCBE	California County Boards of Education
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CDC	Centers for Disease Control and Prevention
CDE	California Department of Education
CDPH	California Department of Public Health
CHP	California Highway Patrol
COVID 19	Corona Virus 2019
CSBA	California School Boards Association
CTE	Career Technical Education
CUSD	Colusa Unified School District
DSA	Division of State Architecture
ECCOE	Educators of Colusa County Office of Education
ELA	Education Legal Alliance
ESSER	Elementary and Secondary School Emergency Relief
F2B	Footsteps to Brilliance
HDV	Health, Dental, & Vision (in terms of insurance)
IAL	Innovative Approaches to Literacy
IS	Independent Study
LCAP	Local Control and Accountability Plan
SB	Senate Bill
SEL	Social and Emotional Learning
SELPA	Special Education Local Plan Area
SES	Social and Emotional Support
TK	Transitional Kindergarten
WCC	Williams Children's Center
WUSD	Williams Unified School District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting August 11, 2021

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Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Angelina Guizar, Aaron Heinz, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements:

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

No letters or communications.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on districts opening throughout the county saying that the mood is generally positive about the return to in-class instruction, with differing levels of concern about mask mandates and the requirement for school staff to show proof of vaccination or be subject to weekly testing. Discussion was held on families who will not send their children to school because of the mask and vaccine mandates, the efficacy of the vaccine, on mandating a vaccine that has not been approved by the FDA, on students under the age of 12 not being eligible for a vaccine, on students who have challenges with wearing masks, on reasons for not wanting a vaccine, on districts following masking

guidelines, and on the Colusa County Board of Education not being a forum for masking or vaccine decisions. Michael reported on Colusa County Public Health Officer, Dr. Gregory Burt's indoor masking order for all individuals in Colusa County, on the Colusa County Board of Supervisors' resolution that recommends against children wearing masks, on AB/SB 130 – Independent Study and AB 599 – Williams Settlement Act updates, on California being the first state in the nation to require either a vaccine or a weekly negative test result for education staff, and on the poor air quality in the county due to wildfires. Regarding prior and upcoming events and meetings, Michael reported on continued discussion and planning for the Juvenile Justice Plan and Update that may include afterschool opportunities for students, on professional development to identify leadership styles using the Strength Finder process, on CCSEA meetings that will be held via Zoom at least until October, on Welcome Back Day at the Village MPR, and on his attendance at a Colusa County Board of Supervisors and a PJUSD Board meeting during which he was asked to speak about mask mandates. Discussion was held on whether CCOE has a mask wearing policy in place for its students and on Boards continuing to meet virtually. Michael introduced Alissa Maas as the new Communications and Public Relations Director. Michael announced that Maria Arvizu-Espinoza accepted an Associate Superintendent position at Yolo COE overseeing three departments. Discussion was held on Maria's and Michael's role in improving relations with the districts, and on three of the four district superintendents being new to the position.

6.1.2 Superintendents Council – No July Meeting

Michael West reported that the first Superintendent's Council meeting of 2021-22 will take place on Tuesday, August 31, 2021.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his August 2021 Administrative Services report to the Board and spoke about closing the books, dealing with COVID 19 regulations, and setting up for re-openings. Aaron reported that Administrative Services is adding a new Account Specialist position, which will be paid out of the General Fund and will be split equally between Business Services and Human Resources.

6.3 Children's Services – Vicki Markss

Vicki Markss presented her August 2021 Children's Services written report to the Board, which included updates on Children's Services' staff, students, childcare providers, and programs. Vicki also provided information on preparing the youngest children for success and Children's Services educational approach. She described theme and project-based curriculum that includes language and literacy, mathematics, science, and social studies, distance learning solutions that integrated essential learning components and deepened family engagement, and she shared links to video clips from WPLC A and B and ACC classrooms. Discussion was held on connecting curriculum with TK and

Kindergarten programs, which she said occurs at childcare centers that are housed on campuses and through F2B's integration of Children's Services curriculum in their programs.

6.4 Educational Services – Maria Arvizu-Espinoza

The Board did not have any questions or comments about Maria Arvizu-Espinoza's August 2021 Educational Services written report. Discussion was held on Maria Arvizu-Espinoza's departure from CCOE.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman presented his August 2021 Special Education and SELPA report to the Board reporting on professional development meetings that were held last week, preparation for school openings, and on being flexible and creative in serving students during the staff shortage (24 open positions). Discussion was held on enrollment and staffing at CBA, on recruiting staff, on the number of hours in a workday, benefits, and average class size.

6.6 Technology Services – Alex Evans

Alex Evans added to his August 2021 Technology Services written report saying that in Colusa LTE equipment is mounted on the Reclamation District tower is now online and that the LTE equipment on the Pirelli vertical asset currently has a power issue that is being resolved.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

Cristy Edwards reported that she registered for the 2021 CCBE Annual Conference and for two of five CCBE COE Masters in Governance courses. Jason McMullan led discussion on September 17, Constitution and Citizenship Day activities and learned that Special Education students are served at the districts and would be part of those activities, Educational Services will hold similar activities as last year, and that Children's Services students will do themed art projects.

7.2 Board Superintendent's Salary Committee Update

Ed Conrado and Barry Morrell reported on their salary analysis to date. Ed provided a history of trying to catch the salary up to competitive levels after five years of no increases during the previous administration. He described different increase scenarios based on their analysis. Barry spoke about making the salary competitive with other Superintendent positions. Discussion was held on district superintendents' salaries and on aligning the increase to staff increases.

7.3 Board Budget Sub-Committee Policy Update

Aaron Heinz reported on efforts to coordinate a meeting with Jason McMullan and Brenda Miller, and both said they were available to meet with him after this Board meeting.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the following Consent Agenda item:

8.1 Approve Minutes of the July 14, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West announced that a YCCD Chancellor was selected and has expressed interest in meeting with the Board in the future. He also reported that planning has begun on fall offerings at the Village. Jason McMullan announced that the Ministerial Association is opening a community health and wellness center next to the food pantry that is located on the WCC Colusa County Campus.

10.2 Facilities Update (standing item)

Michael West reported on continued discussions with architects about the Adult Education portable placement and plan, with new amendments to the plan layout to include a separate bathroom building for the classes, and that the plan will be submitted to the DSA for approval. Discussion was held on facilities for future vocational classes, which are in CCOE's Master Plan for the future and the intent is to expand those facilities as funding and resources become available.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that all LCAPs were reviewed and submitted to Aaron Heinz. Discussion was held on the LCAP as a future planning tool.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities, including beginning year curriculum trainings provided by F2B Director of Curriculum Judy Hall; partnering with Ampla Health to provide a health or dental book to each patient 3rd grade and under; working with home day care providers on modeling F2B and providing curriculum assistance; providing F2B information sign-ups, books, and family games at the Williams Flea Market and Bazar, and an upcoming meeting with the Maxwell Elementary School principal to discuss support with F2B, book sharing, and iPad lending. Karisa also reported on July F2B statistics.

10.5 Approve Return to In-person Board Meetings and Eliminating the Zoom Option

Discussion was held on using Zoom as a public access tool to stream meetings to the public, but not using it as a teleconference option for Board Members. Tina Maxwell will research.

The item was tabled.

11.0 NEW BUSINESS

11.1 Approve 2021-22 Final Consolidated Application

Maria Arvizu-Espinoza reported that the Consolidated Application that was approved in July was a draft pending the decision to file for Title I Funds, and this application is the final version.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the 2021-22 Final Consolidated Application.

11.2 Approve Process to Sell CCOE Property - Assessor's Parcel Number 005-260-002

Michael West reported on the process to sell CCOE's real property in Williams and on the Mandatory Bid Instructions (MBI). He explained revisions made to the MBI, specifically regarding oral bids. Discussion was held on legal counsel for the process, who Michael said reviewed the process prior to bringing it to this meeting, and on handling the process during a Zoom meeting.

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the process to sell CCOE property - Assessor's Parcel Number 005-260-002.

Discussion was held on advertising the property sale.

11.3 Approve Superintendents Salary

The Superintendent's Salary Committee provided recommendations for the Superintendent's salary, including a 3% COLA increase to current (2020-21) annual salary, plus an additional 3% one-time annual salary compensation. Discussion was held.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the Superintendent's Salary Committee recommendation of a 3% COLA increase to the Superintendent's current (2020-21) annual salary, plus an additional 3% one-time annual salary compensation.

Discussion was held on the salary survey information and comparison to other superintendents, and on the Salary Committee's work. Discussion was also held on making the increases retroactive to July 1, 2021.

Barry Morrell/Moved Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve a Friendly Amendment to the motion to approve the Superintendent's salary increases with the addition of making those increases retroactive to July 1, 2021.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting
Information on Live Streaming Brown Act Meetings

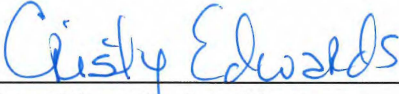
12.2 Next Regular Board Meeting
September 8, 2021, 4:00 p.m.
345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT


The meeting adjourned at 5:55 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
ACC	Arbuckle Children's Center
CBA	Coastal Buttes Academy
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COE	County Office of Education
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
DSA	Division of State Architecture
F2B	Footsteps to Brilliance
FDA	Food and Drug Administration
LCAP	Local Control and Accountability Plan
LTE	Long Term Evolution
MPR	Muli-Purpose Room
PJUSD	Pierce Joint Unified School District
SB	Senate Bill
SELPA	Special Education Local Plan Area
TK	Transitional Kindergarten
WCC	Woodland Community College
WPLC	Williams Preschool Learning Center
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – September 8, 2021

Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

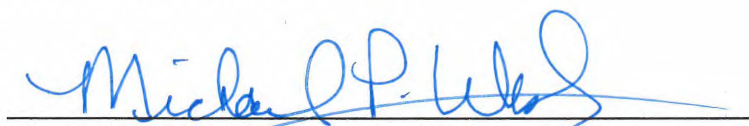
Staff/Visitors Present: Alex Evans, Jessica Galloway Haney, Angelina Guizar, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, and Michael West

President Cristy Edwards called the Public Hearing on the Availability of Textbooks and Instructional Materials to order at 4:00 p.m.

No public was present to comment on or ask questions about the Availability of Textbooks and Instructional Materials.

The Public Hearing closed at 4:01 p.m.

Adopted and Entered



**Michael P. West, County Superintendent and Secretary,
Colusa County Board of Education**

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting September 8, 2021

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Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Alex Evans, Jessica Galloway Haney, Angelina Guizar, Aaron Heinz, Bob Kirkman, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Rebecca Velazquez, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:01 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements:

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

Move 11.1 to follow 4.1

Move 11.2 to follow the moved 11.1

Move 6.4 to follow the moved 11.2

Move 7.2 to follow 11.6

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve movement of agenda items.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Lorilee Niesen reported that a recent graduate from the Colusa County Adult School was not yet in attendance.

Agenda item 11.1 was heard immediately following agenda item 4.1.

Agenda item 11.2 was heard immediately following the moved agenda item 11.1.

Agenda item 6.4 was heard immediately following the moved agenda item 11.2.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West provided an update on the district superintendents' responses to COVID 19 and in-person instruction. He said that the superintendents are doing their best to mitigate issues of illness at all districts and they are following the practices of Colusa County Public Health. Michael spoke appreciatively about Colusa County Director of Health and Human Services Elizabeth Kelly's continuing support for all the school districts and the county as a whole. Michael also reported on the final stages of State education legislation, which includes changes to several funding streams and programmatic areas, LCFF concentration grants to provide funds for hiring additional school site staff that provide direct services at high-poverty schools, a Pre-Kindergarten Planning and Implementation Grant Program funding, a deadline extension for the ELO Program, changes to the kitchen funding guarantee, an extension of time for students to be able to request grade changes from letter-based grading to a pass/no pass grade, an increase of substitute teachers' cumulative time in any one assignment to 60 days, J-13A protection for losses in attendance due to quarantine, authorization of grading and auditing of Independent Study by employees of the LEA, allowing Independent Study to be used for students forced into quarantine, and no exemption for LEAs to meet annual minimum instructional days and minutes. Michael added that all the trailer bill language must be approved by the legislature before midnight on Friday September 10, 2021. Discussion was held on areas of concern, specifically accountability. Michael also reported on his participation and attendance in activities, such as meetings with the County, numerous CCSESA meetings to stay abreast of the changing horizon, visits to all district superintendents with CBO Aaron Heinz and PR Director Alissa Maas to discuss collaboration and mutual interests. Michael announced the reorganization of duties and assignments for Aaron Heinz and Chuck Wayman. Both will be Deputy Superintendents with Aaron over Administrative Services and Chuck over Student Services in charge of Children's Services, Educational Services and Special Education. Michael is also expanding Director of Educational Services, Lorilee Niesen's duties. Chuck introduced Jessica Galloway-Haney, Director of Special Education. Discussion was held on filling the HR vacant position.

6.1.2 Superintendents Council – August Meeting

Michael West reported that he met with the district Superintendents in August and discussed issues and challenges with school re-openings, received an update from Colusa County Director of Health and Human

Services Elizabeth Kelly, reviewed guidance from CDPH on sporting activities, and reported on vaccine/testing program challenges (shortage of testing kits). Discussion was held on constantly changing rules, on outside of county school closures as a result of COVID, on the trajectory of COVID cases once weekly testing begins, and on politicizing vaccines.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his September 2021 Administrative Services report to the Board and spoke about Serena Morrow and HR's work on the rapidly changing COVID protocols, Angelina Guizar's work on unaudited actuals, Alissa Maas' work on the Superintendent Roadshow, and SB 556 that if enacted will allow LEAs to rent space on light poles and telephone poles and install devices to take the internet signal to the last mile. Discussion was held on getting the signal to rural areas and the need for vertical assets.

6.3 Children's Services – Vicki Markss

Vicki Markss answered the Board's questions regarding her September 2021 Children's Services written report, about which programs are open, and on families' adjustment to COVID and school attendance, which Vicki said was good. Vicki commended her teaching team for being there for the children and providing continuity. Discussion was held on the number of vacant positions, which is down from twelve to five.

6.4 Educational Services – Lorilee Niesen

Agenda item 6.4 was heard immediately following the moved agenda item 11.2.

Lorilee Niesen added to her September 2021 Educational Services report saying that the Prevention Services team will be going to the National Association for the Education of Homeless Children conference in Atlanta in November and will present a component on Migrant Education outreach. The high school graduate arrived, and Lorilee introduced the graduate, presented her with a diploma, gave the graduate a portfolio to organize her professional papers, and asked her to introduce her guests. Lorilee introduced SWAA and CBA Art Teacher Bob Kirkman who presented information, projects, and plans for the Rainforest Art Project. Lorilee spoke about Bob's participation in Summer School. Discussion was held on different types of projects, project-based learning, bringing art into all subject areas, and on spreading the word to the community that the projects will be available for sale.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman answered the Board's questions regarding his September 2021 Special Education and SELPA written report, about the make-up of most of the vacancies (paraeducators), staffing at CBA (down one teacher), and transitioning students from other districts to CBA with not many students transitioning from CBA to their home districts. Chuck added that the teachers in the field are doing great with their students.

6.6 Technology Services – Alex Evans

Alex Evans answered the Board's question regarding his September 2021 Technology Services written report, about Alex's conversations with three Frontier vice presidents. Discussion was held on the results of those conversations.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

Cristy Edwards reported that she cancelled all scheduled CSBA and CCBE conferences and trainings because those changed from in-person to virtual. Discussion was held on CSBA making those trainings available online and on asking a CSBA representative to present Board training to Colusa County Boards.

7.2 Board Budget Sub-Committee Policy Update

Cristy Edwards moved agenda item 7.2 to be heard following agenda item 11.6.

Discussion was held on the outcome of the Budget Sub-Committee policy meeting. Brenda Miller reported that during the meeting she and Jason McMullan disagreed on the policy development. Brenda's position was that the policy should not be linked to the budget process, that the budget information should be presented to the Board as a whole, and that the policy allows two people to have more control over the budget than the rest of the Board. Brenda did not advocate removing the policy but editing it to address her concerns. Discussion was held on the need for the Board to edit the policy. Jason's position was that he believes that with a change in language the policy can be made flexible from year to year. The Board members will each make edits to the policy and will bring those edits to the October meeting.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the following Consent Agenda item:

8.1 Approve Minutes of the August 11, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that he will meet with WCC President Dr. Art Pimentel next week to discuss mutually beneficial projects between WCC and CCOE.

10.2 Facilities Update (standing item)

Michael West spoke about continuing discussions with the architects regarding the Adult Education portable placement and plan.

10.3 LCAP Update (standing item)

Lorilee Niesen reported that CCOE's LCAP was submitted to the CDE, but that the document was returned with written recommendations. After meeting with the CDE to fully understand the edits that were needed, Lorilee resubmitted the LCAP. None of the changes were financial, so the LCAP does not need to be brought back to the Board for approval. Discussion was held on the CDE approval process.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on updated F2B data from the previous 30 days that indicated increased community and district usage in the areas of hours of literacy, words read, books read, and books written. Karisa also reported on grant activities, including story times on the CCOE ALFA Facebook page; literacy kits that were provided to several local businesses; an upcoming delivery of iPads, which are loaded with both the F2B and Clever Kids University apps, to MUSD elementary school, library, and ASES program; F2B Director of Curriculum Judy Hall's scheduled curriculum training for MES teachers to integrate F2B into their curriculum; an iPad lending program that is scheduled to begin in October and November for Children Services, WES, and First 5 Family Action Centers; and work with the Colusa County Library to begin presenting story times in October. Karisa spoke about recent literacy kit distribution outreach opportunities at the Williams Flea Market and elementary Back to School nights in Williams and Colusa. She also outlined upcoming events including Children's Services Children's Faire in Williams, the Pumpkin Festival in Arbuckle, and the E Center in Williams. Karisa also reported on Stefani Silvas Santana's work at the Garden Apartments parent nights to provide information on all the programs at CCOE, free books, and F2B sign up and assistance.

Aaron Heinz reported that he received compliments from two individuals on the IAL program. Discussion was held on the districts that are involved in F2B (CUSD and PJUSD), on staff integration of the F2B curriculum into their programs that Karisa will report on in the October meeting, on the benefit of F2B aiding in learning loss, on WUSD using F2B for parent support, on Children's Services using it in their classrooms, on the F2B program progression and its availability throughout the county, on continuous F2B training, on businesses in Williams that have received literacy kits, and on F2B content development.

11.0 NEW BUSINESS

11.1 Accept and Review Written Bid(s), and Listen to Oral Bid(s) for Sale of CCOE Property - Assessor's Parcel Number 005-260-002

Agenda item 11.1 was heard immediately following agenda item 4.1.

President Cristy Edwards opened the only written bid that CCOE received. The bid was from H&H Property Management for a purchase price of \$321,000 and a certified check in the amount of \$10,000. The Board discussed the bid and sought Aaron Heinz's and Michael West's opinions.

11.2 Award Sale of CCOE Property - Assessor's Parcel Number 005-260-002

Agenda item 11.2 was heard immediately following the moved agenda item 11.1.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to accept the \$321,000 bid and to award the sale of CCOE property - Assessor's Parcel Number 005-260-002 – to H&H Property Management.

11.3 Approve Technology Services Inventory for Disposal

Alex Evans explained the need to dispose of Technology Services' inventory, saying that the devices were either damaged beyond repair or obsolete as a result of salvaging the devices for usable parts, not worth investing in repair, or are no longer supported.

Jason McMullan/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve Technology Services Inventory for Disposal.

11.4 Approve Board Resolution No. 21/22-01 of the Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding Sufficiency or Insufficiency of Instructional Materials for Fiscal Year 2021-22

No questions or comments.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve Board Resolution No. 21/22-01 of the Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding Sufficiency or Insufficiency of Instructional Materials for Fiscal Year 2021-22.

11.5 First Reading: New Board Policy – BP 6171.00 Title I Programs

Lorilee Niesen explained that BP 6171.00 Title I Programs is needed to outline CCOE's use of Title I Funds to bridge the achievement gap through parent engagement. Discussion was held on the future of Title I funds and CCOE.

11.6 Review Budget Sub-Committee

Discussion was held on tabling the review of the Budget Sub-Committee to the October meeting.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to table the Budget Sub-Committee to the October meeting.

Agenda item 7.2 was heard immediately following agenda item 11.6.

11.7 Review Board Member Attendance

Cristy Edwards reported that the Board will be committing to liaison committees in December and that she thought that attendance information will be helpful in making decisions at that time.

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to take no action on Board Member Attendance.

Discussion was held on live streaming.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Live Streaming Information

12.2 Next Regular Board Meeting

October 13, 2021, 4:00 p.m.

Gann Limits & Unaudited Actuals

345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

The meeting adjourned at 6:03 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ALFA	And Literacy for All Initiative
ASES	After School Education and Safety
BP	Board Policy
CBA	Coastal Buttes Academy
CBO	Chief Business Official
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
CDPH	California Department of Public Health
COVID 19	Corona Virus 2019
CSBA	California School Boards Association
CUSD	Colusa Unified School District
ELO	Expanded Learning Opportunities
F2B	Footsteps to Brilliance
HR	Human Resources
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
LEA	Local Educational Agency
MES	Maxwell Elementary School
MUSD	Maxwell Unified School District
PJUSD	Pierce Joint Unified School District
PR	Public Relations
SB	Senate Bill
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
WCC	Williams Children's Center
WES	Williams Elementary School
WUSD	Williams Unified School District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting October 13, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Kevin Douglas, Alex Evans, Jessica Galloway Haney, Angelina Guizar, Aaron Heinz, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Lorilee Niesen reported on a recent graduate from Colusa County Adult School who was not in attendance.

4.2 Letter from State Treasurer – ScholarShare 529

Michael West reviewed the ScholarShare 529 savings plan. Discussion was held on getting the word out about the scholarship opportunity.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West provided an update on district, county, state, and CCOE COVID 19 masking, vaccine, and testing protocols and activities. Michael reported on recently signed state legislative bills, including:

AB 599 Jones-Sawyer updated Williams Settlement Act – New list of schools as of July 2022

AB 309 Student Mental Health - Referral process streamlined

SB 14 Student Mental Health - Similar support

SB 224 Student Mental Health - Requires more health education to middle and high school including mental health

- AB 14 Broadband access - Extends CASF to deploy broadband
- SB 4 Broadband access - Extends CASF through 2032
- SB 28 Broadband access - Expands CPUC to collect data to enforce cable franchises and Customer service minimum requirements
- AB 46 California Youth Empowerment Act
- AB 101 Ethnic Studies as a high school requirement for graduation
- AB 320 Teacher preparation programs – Allowance of regional accreditation
- AB 438 Classified School Employees layoff notice same as Certificated Employees
- AB 815 School Nurses credentialing
- AB 824 Allowance of pupil members on boards
- SB 488 Teacher credentialing for reading instruction

Michael was disappointed to announce that the Governor did not sign SB 556, which would have allowed LEAs to rent space on light and telephone poles to install devices to extend internet signals. Discussion was held on the future of the concept behind SB 556, relaxing requirements for retired educators to teach while in retirement, the substitute teacher daily rate of pay (\$170), and relaxed requirements for new substitute teachers. Michael also reported on his participation and attendance in activities, such as meetings with County Probation and the Crime Task Force, during which he learned about a recent importation into Colusa County of massive amounts of pills that contained fentanyl. He said that work is currently underway to educate countywide health professionals and educators about the risk and responses to fentanyl and to procure NARCAN™, which is a nasal spray approved for the treatment of known or suspected opioid overdose, for use at every school site. Discussion was held on fentanyl identification, reaction, exposure, and alerting the community to the risk. Michael announced that he was recently appointed to serve on Superintendent Thurmond's initiative to ensure every California student learns to read at grade level by the third grade and he was also scheduled to be a panelist on a nationwide webcast that will outline And Literacy For All, F2B, and Early Childhood Education efforts in Colusa County. Michael added that he attended meetings with new district superintendents to explain CCOE's EduNet, with Senator Jim Nielson's staff members and CCOE's Alex Evans and Kyle Gehrts on the shortfalls of Frontier and other carriers to meet Colusa County's internet needs, with CPS and Judge Olivera about truancy issues and methods of encouragement to reduce those numbers, and with the City Planning Commission to express disapproval of plans to allow retail cannabis in downtown Colusa. Michael also said that he participated in the Children's Services Children's Faire at Williams City Park, the NCAEC Executive Meeting, and the CCSEA Legislative Committee Legislative Analyst interview process.

6.1.2 Superintendents Council – September Meeting

Michael West reported that he met with the District Superintendents in September and reviewed issues, challenges, testing protocols, and solutions related to COVID 19 and education, staffing issues that all education agencies face, and increased countywide ADA. He reported that Chuck Wayman reviewed ESSER III, Special Education, and a partnership with Colusa County Behavioral Health.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his October 2021 Administrative Services report to the Board and spoke about Administrative Services staff participation in StrengthsFinders training, IAL book distribution and reading activities, Human Resources COVID 19 testing for staff, Angelina Guizar's First Interim Report and Unaudited Actuals preparation, Food Services food distribution, and Facilities maintenance activities.

6.3 Children's Services – Vicki Markss

Vicki Markss answered the Board's questions regarding her October 2021 Children's Services written report, about staff shortages. She said that currently the department has eight full-time open positions and is forced to operate at minimum levels and close classrooms when necessary, while maintaining cohorts. Discussion was held on utilizing CTE students to help fill the gaps (even substitutes must have ECE units), recruiting from Woodland and YCC ECE programs, the future of the program if staff shortages continue (services would need to be cut), using communications to get the word out, providing incentives, burnout as a factor, the effect on budgets if money cannot be used (funds would need to be sent back, and when it comes time to re-apply the program may not be eligible to receive the same amount).

6.4 Educational Services – Lorilee Niesen

Lorilee Niesen added to her October 2021 Educational Services written report by announcing a donation from Woodland Joint Unified School District, through their affiliation with the NCAEC, of \$100,000 from their Adult Education budget carryover to CCOE's Adult Education program, and discussion was held on expressing gratitude for WJUSD's donation. Lorilee also reported on activities to fill the Administrative Assistant and Adult Education ESL teacher positions and recruitment for the Farm to School Supervisor position. Lorilee answered the Board's questions regarding the Kitchen a la Carte purchase, which is an interactive, mobile teaching kitchen, and she suggested holding a Board meeting at Village so that the Board may check out first-hand the equipment that was purchased with grant monies.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman added to his October 2021 Special Education written report by describing work on a grant with Colusa County Behavioral Health to set up wellness centers at each district, and on an upcoming Paraeducator Career Fair to recruit candidates for the nearly 30% vacancy rate. Discussion was held on industry-wide staff shortages, Federal government help by changing laws (none at this time), vacant teacher positions (two), the number of speech and language teachers, psychologists, and nurses (fully staffed).

Special Education's Educational Behavior Analyst Kevin Douglas presented information on Colusa County's involvement in the California Autism Professional Training and Information Network (CAPTAIN), which is an online resource for supporting students with autism return to in-person schooling, and on the California ECHO™ autism virtual network improvement community. Discussion was held on the increase in autistic student identification (almost doubled each of the last two years), better identification of autistic students, earlier intervention, increased relocation to Colusa County due to the perception of rural communities having better and smaller class sizes, the grade levels and staffing of each team, and on the resources provided by CAPTAIN and ECHO™. Kevin said that the project is a one-year grant through CAPTAIN, but he is hoping for a four-year extension. Discussion was also held on quantifying data through pre- and post-evaluation scores, challenges such as participation, keeping costs down through remote opportunities, and partnering with Yuba and Sutter Counties.

6.6 Technology Services – Alex Evans

Alex Evans answered the Board's question regarding his October 2021 Technology Services written report, about his frustration with the failure of SB 556, which would have allowed LEAs to rent space on light and telephone poles to install devices to extend internet signals. Discussion was held on unions' objections to the process (fear of job loss), communication to the Governor's office about the effect of the bill's failure on Colusa County's needs, raising awareness to State legislators about Frontier's lack of support for Colusa County, and on the possibility of small county/small school districts' groups providing assistance for this bill (Michael said that former Butte COE Superintendent and current SSDA CEO Tim Taylor is leading those efforts on behalf of rural communities).

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one absent (Jason McMullen) to approve the following Consent Agenda items:

8.1 Approve Minutes of the September 8, 2021, Public Hearing

8.2 Approve Minutes of the September 8, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that WCC President Dr. Art Pimentel and staff members presented to the Superintendents Council plans for the upcoming year and plans for an outreach with stakeholders to determine Colusa County needs. Michael also reported on Colusa County student participation in WCC classes taught on district sites by district teachers, which increased each year since 2019-20. He said that these classes were offered at MUSD, PJUSD, and WUSD and that CUSD will be offering classes in the future.

10.2 Facilities Update (standing item)

Michael West reported on the NCAEC Executive Meeting during which Woodland Joint Unified School District committed a donation to CCOE's Adult Education program, and on continued discussion with architects about the Adult Education portable placement. Michael was pleased to announce that today he authorized the final communication with Swank Construction regarding Education Village litigation.

10.3 LCAP Update (standing item)

Lorilee Niesen reported that the CCOE LCAP was approved by the CDE, and it is posted on the website. Lorilee said that she will share her experience with the districts. Lorilee also reported that the State will soon add a new supplement to the LCAP, that all LEAs will need to provide an update or supplement to their boards by February 28, 2022, and that she anticipates a template revision in the future. Discussion was held on the review process.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on updated F2B data from the previous 30 days that indicated increased community and district usage in the areas of hours of literacy, words read, books read, and books written. Karisa also reported on grant activities, including story times on the CCOE ALFA Facebook page and on upcoming outreach activities including the Arbuckle Pumpkin Fest, the Maxwell Zombie Run, the Colusa Puptober event, Prevention Services' We are Family Nights, Children Services' Parent Nights, the

Colusa County Chamber of Commerce Trunk or Treat event, and Colusa COE's First Annual Community Resource Fair. Karisa announced that iPad lending program sign ups were dropped off to Williams Elementary and that all MOUs, except for Colusa County Library and Hand in Hand, were signed for year three of the IAL grant. Discussion was held on the positive impact of CCOE's exposure in the community.

11.0 NEW BUSINESS

11.1 Approve 2020-21 Unaudited Actuals

Aaron Heinz presented information from the 2020-21 Unaudited Actuals Report, describing it as a snapshot in time of the condition of CCOE's budget at the end of 2020-21. Aaron provided a review of the Unaudited Actuals beginning with the Certification Form that included a synopsis of the Maintenance of Effort, Gann Limit, and Proposed Indirect Cost Rate (7.97%). Discussion was held on the ICR, which is lower than was projected during the previous year. Aaron continued his review by directing the Board's attention to the County School Service Fund that indicated an increased ending fund balance from prior of approximately \$100,000. Discussion was held on the approximately \$500,000 increase to employee benefits, which Aaron said was a combination of the increase to Cal STRS and PERS retirement benefits costs plus a projected increase to classified salaries; and on the decrease of books and supplies expenditures, which he said was due to technology purchases.

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried four ayes, one absent (Jason McMullen) to approve 2020-21 Unaudited Actuals.

Discussion was held on the location of the litigation funds in the budget and on a plan to spend the litigation monies on facilities.

11.2 Approve Board Resolution No. 21/22-02 Gann Limits

Aaron Heinz reported on the history of the annual Gann Limits Resolution and the new direction of the State that requires the LEAs with available limit to decrease their limit and return that extra to the state.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried four ayes, one absent (Jason McMullen) to approve Board Resolution No. 21/22-02 Gann Limits.

11.3 Teleconference vs Broadcast (Live Stream) Board Meetings

No questions or comments.

11.4 Approve Utilizing the Teleconferencing Option Provided in AB 361 for the November 10, 2021, Board Meeting Because the Board Determines at this Time the Meeting Will be Held During a Proclaimed State of Emergency, and State or Local Officials have Imposed or Recommended Measures to Promote Social Distancing

The Board considered an analysis of the teleconferencing option and requirements of AB 361.

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried four ayes, one absent (Jason McMullen) to not utilize the teleconferencing option provided in AB 361 at this time, but to add the option to future agendas if the need arises.

11.5 Edits to Board Policy and Operating Procedure 3020.00 – Budget Committee

The Board did not provide edits to Board Policy and Operating Procedure 3020.00 – Budget Committee. Ed Conrado recommended considering editing and adopting CCBE's policy 3100 – Budget Adoption and Revision in place of the Board's Policy 3100 – Budget Approval and Control Policy. He also suggested developing a glossary of budget terms to be included in the budget book, including specific information on whether the budget meets the Board's priority and goals, and do away with the Board's budget committee policy and procedure. Discussion was held on developing the new BP 3100 and Ed and Brenda Miller said that they would be willing to work on the policy development with the CBO and bring a first reading to the Board in November.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Action Item – Remove: Board Policy 3020 Budget Committee and Operating Procedure 3020 To Outline the Process Used by the Budget Committee

Information Item – First Reading: Revise Existing Board Policy 3100 Budget Approval and Control Policy to be aligned with CCBE Policy 3100 Budget Adoption and Revision

12.2 Next Regular Board Meeting

November 10, 2021, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT


The meeting adjourned at 6:13 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
ADA	Average Daily Attendance
ALFA	And Literacy for All Initiative
BP	Board Policy
CalPERS	California Public Employees Retirement System - Also known as PERS
CalSTRS	California State Teachers Retirement System
CAPTAIN	California Autism Professional Training and Information Network
CASF	California Advanced Services Fund
CBO	Chief Business Official
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
CEO	Chief Executive Officer
COE	County Office of Education
COVID 19	Corona Virus 2019
CPS	Colusa County Child Protective Services
CPUC	California Public Utilities Commission
CTE	Career Technical Education
CUSD	Colusa Unified School District
ECE	Early Childhood Education
ESL	English as a Second Language
ESSR III	Elementary and Secondary School Emergency Relief Fund
F2B	Footsteps to Brilliance
IAL	Innovative Approaches to Literacy
ICR	Indirect Cost Rate
LCAP	Local Control and Accountability Plan
LEA	Local Educational Agency
MOU	Memorandum of Understanding
MUSD	Maxwell Unified School District
NCAEC	North Central Adult Education Consortium
OP	Board Operating Procedure
PERS	Public Employees Retirement System
PJUSD	Pierce Joint Unified School District
SB	Senate Bill
SSDA	Small School Districts' Association
STRS	California State Teachers Retirement System
WCC	Williams Children's Center
WJUSD	Woodland Joint Unified School District
WUSD	Williams Unified School District
YCC	Yuba Community College

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting November 10, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Jessica Calderon, Ryan Copeland, Alex Evans, Jessica Galloway Haney, Angelina Guizar, Aaron Heinz, Alissa Maas, Vicki Markss, Tina Maxwell, Amber McKinney, Serena Morrow, Lorilee Niesen, Gina Porter, Michael West, and David Wright

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

Michael West notified the Board about staff portrait sessions in December and January.

4.0 LETTERS AND COMMUNICATIONS

4.1 Employee Recognition – Commending Outstanding Performances During a School Safety Incident

Jessica Calderon
Ryan Copeland
Amber McKinney
Gina Porter
David Wright

Michael West reported on an October 8, 2021, incident involving a fire in the classroom, and presented recognition awards to staff for their quick response and focus on student safety during an emergency.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West said that he was pleased with staff's reaction to the emergency, and he took the time thank all veterans. Michael reported that all districts and the CCOE are operating efficiently, with minimal issues regarding COVID 19. Michael said that he and the district

superintendents are considering sending a letter to the Governor and legislative members regarding upcoming vaccination mandates for students. Discussion was held on vaccine exemptions, the upcoming flu season, and children's right to attend school. Michael also reported on his participation and attendance in activities, such as a planning meeting for Superintendent Thurmond's all Children Reading by Third Grade Initiative group and serving as a panelist during a nationwide webcast on Early Childhood Education speaking about And Literacy for All, F2B and ECE efforts in Colusa County, specifically on the use of internet media in those programs. Discussion was held on addressing high school level social media usage that indoctrinates rather than educates students, CDE becoming more involved in curriculum, educators allowing students to use the internet to do research, keeping politics out of the classroom, critical race theory being taught in California, local school districts' control over curriculum, and concern over the polarization and politicization of education. Michael also reported on his participation in the Head Start Policy Council, the third CNA graduation ceremony, a door decoration contest and Halloween celebration at the Village, a meeting with Sheriff's personnel on funding opportunities for a full-time SRO for the county, and a K12HSN meeting that focused on the state of high-speed networks in California and increased attacks on computer networks. Discussion was held on the morphing nature of the attacks. Michael spoke about his Williams Settlement Act mandated activities, which he said he would expand upon during agenda item 11.5.

6.1.2 Superintendents Council – October Meeting

Michael West reported that he met with the district superintendents in October and discussed issues, challenges, and solutions related to COVID 19 and education; staffing issues; student discipline and behavior issues, with an increase in irrational student behavior; an ethnic studies plan, and rural districts' exemption from the Start School Later law. Discussion was held on student disciplinary issues, and on the decrease in socialization and academic struggles as causes for acting out.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his November 2021 Administrative Services report to the Board and spoke about the monthly CCOE newsletter published by Communications Director Alissa Maas. Discussion was held on the article about Superintendent West that also appeared in the Appeal Democrat.

6.3 Children's Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss' November 2021 Children's Services written report.

6.4 Educational Services – Lorilee Niesen

Lorilee Niesen added to her November 2021 Educational Services written report by providing an update on the Prevention Services team's upcoming presentation on migrant education outreach during the National Association for the Education of Homeless Children conference in Atlanta next week. She said that the group will share that presentation with the Board during Educational Services' presentation in April.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman was absent, and Jessica Galloway Haney added to the November 2021 Special Education and SELPA written report by highlighting the recent hiring of a Program Specialist who is creating a 504 resource web page, on the Mental Health Clinician's development of a CCOE Wellness padlet, on eight new paraeducators recruited during an on the spot hiring event, and on the Educator Effectiveness and Learning Recovery grants.

6.5.1 SELPA - October Meeting

No questions or comments.

6.6 Technology Services – Alex Evans

Alex Evans presented his November 2021 Technology Services report to the Board on cyber security, specifically phishing and ransomware. Alex defined and described both concepts, and he spoke about equipment and strategies used to protect CCOE, including steps that users can take to protect themselves. Alex answered the Board's questions regarding cyber security, and discussion was held on the cost of keeping up with cyber attacks.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one absent (Jason McMullan) to approve the following Consent Agenda items:

8.1 Approve Minutes of the October 13, 2021, Regular Board Meeting

8.2 Second Reading: New Board Policy – BP 6171.00 Title I Programs

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No update.

10.2 Facilities Update (standing item)

Michael West reported on continued discussion about the Adult Education portable placement and plan, outlets for fill dirt needed to prepare pads for the portable relocation, and an action plan for low water vegetation and trees to be placed in front of the Education Village.

10.3 LCAP Update (standing item)

Lorilee Niesen reported on the newly released CDE template for the Annual Supplement that will be brought to the board in February as an information item. The supplement will also be added to the LCAP and brought to the Board for approval in June.

10.4 Innovative Approaches to Literacy Grant (standing item)

No update.

11.0 NEW BUSINESS

11.1 Board Policy Removal:

BP 3020 Budget Committee and OP 3020 Purpose: To outline the process used by the Budget Committee

A suggestion was made during the October 13, 2021, Board meeting to remove BP 3020 Budget Committee and BOP 3020 Purpose: To outline the process used by the Budget Committee. The opinion was that revision of the existing BP 3100 Budget Approval and Control Policy would make those documents unnecessary.

Barry Morrell/Moved, Cristy Edwards/Seconded, and the motion carried four ayes, one absent (Jason McMullan) to approve removal of Board Policy 3020 Budget Committee and Operating Procedure 3020 Purpose: To outline the process used by the Budget Committee.

11.2 First Reading:

Board Policy Revision – BP 3100 Budget Adoption and Revision (Previously titled Budget Adoption and Control Policy)

Changes were made to BP 3100 Budget Adoption and Revision (Previously titled Budget Adoption and Control Policy), and the policy will be brought to the December 2021 Board meeting for a second reading. Discussion was held on the omission of the reporting requirement to the Board of Supervisors and to the County Auditor due to CCOE's fiscal independence, on the delineation of responsibilities, and on a budget glossary that will be brought to the Board each time the budget is presented.

11.3 Upcoming December Annual Organizational Meeting Considerations

11.3.1 Draft Schedule of 2022 Regular Meetings

11.3.2 Draft President Rotation Schedule

11.3.3 Draft Liaison Assignments

Tina Maxwell explained that the above three documents would be on the December 14, 2021, Board agenda for approval. Discussion was held on changing the president rotation schedule, on who would be the next president, on asking for an attendance commitment, on the need for strong leadership, on returning to the rotation if attendance improves during the next year, and on the commitment to the role of President. Regarding Liaison Committees, the Board reminded Tina to remove the Budget Subcommittee. Discussion was held on the Agriculture Foundation and Michael West said that COVID 19 slowed activities, but that work is being done and he would bring information to the Board in a future meeting.

11.4 Approve setting December 14, 2021, 4:00 pm, as the Date and Time for the Colusa County Board of Education Annual Organizational Meeting as Required by EC 35143

Tina Maxwell explained that the Annual Organizational Meeting must be set at a regular meeting prior to the Annual Organizational meeting

Brenda Miller/Moved, Cristy Edwards/Seconded, and the motion carried four ayes, one absent (Jason McMullan) to approve setting December 14, 2021, 4:00 pm, as the date and time for the Colusa County Board of Education Annual Organizational Meeting as required by EC 35143

11.5 Williams Settlement Act Report to the County Board of Education

Michael West distributed a written version of his annual WSA report to the Board and he highlighted elements including criteria for schools' inclusion on the report, the District Visitations, the Uniform Complaint Procedure, the Facilities Inspection Tool, and the LCP and LCAP. Michael applauded CCOE's MOT group, specifically naming each member of the team. Discussion was held on countywide credentials monitoring. Michael reviewed a list of CCOE's accomplishments, he spoke about the pressure on MOT and Food Services staff, and he emphasized the work of the IAL/ALFA. Discussion was held on whether Michael would submit this report to the State, and he explained that he is not required to do so.

11.6 2021-26 Educator Effectiveness Block Grant Plan

Jessica Galloway Haney presented the 2021-26 Educator Effectiveness Block Grant Plan, and Tina Maxwell added that the plan would be brought to the December Board meeting for approval.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

Annual Organizational Meeting and First Interim Report

Tuesday, December 14, 2021, 4:00 p.m.

(Note: Not the second Wednesday due to the EC 35143 mandated window of dates and the First Interim Report submission deadline)


345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

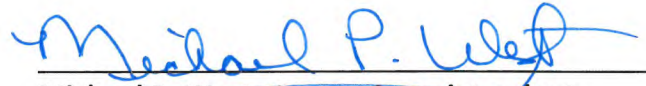
The meeting adjourned at 5:38 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

504	Disabilities as defined by Section 504 of the Rehabilitation Act of 1973 that are identified, evaluated and provided with appropriate accommodation, services and assistance
ALFA	And Literacy for All Initiative
BOP	Board Operating Procedure
BP	Board Policy
CCOE	Colusa County Office of Education
CDE	California Department of Education
CNA	Certified Nursing Assistant
COVID 19	Corona Virus 2019
EC	Education (or Ed) Code
ECE	Early Childhood Education
F2B	Footsteps to Brilliance
IAL	Innovative Approaches to Literacy
K12HSN	K-12 High Speed Network
LCAP	Local Control and Accountability Plan
LCP	Learning Continuity and Attendance Plan
MOT	Maintenance, Operations, and Transportation
SELPA	Special Education Local Plan Area
SRO	School Resource Officer
WSA	Williams Settlement Agreement

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting December 14, 2021

Acronyms Used in This Document May Be Found on Page 6

Board Members Present: Ed Conrado, Cristy Edwards, and Barry Morrell

Staff/Visitors Present: Antonio Garcia, Angelina Guizar, Ginger Harlow, Aaron Heinz, Betty Huson, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Kim Owens, Stefani Silvas Santana, Chase Thacker, Angelica Velazquez, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:02 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

Move 4.1 to follow 4.2

Add 4.3 Board Correspondence

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

Agenda item 4.1 was heard immediately following agenda item 4.2.

4.1 Awarding of Diplomas – Colusa County Adult School

Lorilee Niesen reported on two recent graduates from the Colusa County Adult School. Lorilee introduced the graduate in attendance (and at 4:51 pm, the second Adult Education graduate), presented them with a diploma, gave them a portfolio to organize their professional papers, and asked them to share with the Board their plans for the future and to introduce their guests. Lorilee also reported on a SWAA graduate not in attendance. Discussion was held on students who attend SWAA voluntarily and on those who attend because of expulsion.

4.2 Awarding of Certificates of Completion – Early Literacy Certification

Michael West summarized the Early Literacy Certification program, and he asked Communications Director Alissa Maas and IAL Interim Project Director Stefani Silvas Santana to present Early Literacy Certificates of Completion to Kim Owens, Betty Huson, Angelica Velazquez. Maria Rivas, Melissa Santillan and Gabby Silva were not present to receive their certificates.

4.3 Board Correspondence

Board President Cristy Edwards reported that she received a letter of resignation from Board Trustee Area 3 Jason McMullan. She also reported on a letter that

she received from the Nuremberg Foundation regarding the potential liability of requiring COVID 19 vaccinations, and discussion was held.

5.0 ORGANIZATION OF THE BOARD

5.1 Accept President Rotation Schedule

Because Trustee Area 3 resigned and was in line to be the 2022 Board President, discussion was held on nominating Brenda Miller to be President.

Cristy Edwards/Moved, Barry Morrell/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to elect Brenda Miller for 2022 Board President (Attachment A).

5.2 Accept the 2022 Schedule of Meetings

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to accept the 2022 Schedule of Meetings (Attachment B).

5.3 Set 2022 Liaison Assignments

Discussion was held on leaving the 2022 Liaison Assignments the same as 2021 and on leaving Trustee Area 3 assignments blank until the seat is filled. Discussion was also held on filling the Trustee Area 3 vacancy and the anticipated Trustee Area 2 vacancy.

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to set 2022 Liaison Assignments the same as 2021 assignments and leaving Trustee Area 3 assignments blank (Attachment C).

At 4:51 pm, the second Adult Education graduate arrived, and the Board returned to item 4.1. Immediately following the awarding of his diploma, the Board moved forward to item 6.0.

6.0 PUBLIC INPUT – Items not on the agenda

No public input.

7.0 REPORTS FROM SUPERINTENDENT AND STAFF

7.1 Superintendent's Reports

7.1.1 Superintendent's Monthly Report

Michael West provided the Board with an update on the districts. He reported on his participation and attendance in activities, such as completion of his Williams Settlement Act responsibilities, a meeting with Colusa County Probation and Behavioral Health about the Inmate and Day Reporting Center Education Programs, a meeting with Assemblyman Gallagher during a Farm Bureau breakfast, the Healing California event that was coordinated by Estefania Aceves and hosted by Claudia Deniz, continued work on the CDE Literacy/Biliteracy Task Force Committee, sitting in on Deputy Superintendent of Administrative Services Aaron

Heinz's presentation to the CASBO Sacramento Section 2021 Holiday Workshop on retention and promotion of staff that Aaron will also present during the CASBO Annual Conference, attending the Early Literacy Certification cohort celebration, participating with Ed Conrado in a Glenn COE expulsion hearing panel, and visiting all school sites as part of Alissa Maas' Teacher and Employee of the Trimester recognition activities. Michael provided an update on the projected budget and on Proposition 98 set aside dollars that included a Schools Services of California projection of \$17,690 per student ADA; however, he said the Assembly wants monies dedicated to education infrastructure, full implementation of the TK program, student learning loss and mental health, and the Senate wants monies to pay down the state debt and retirement liabilities, education infrastructure, closing the learning gap, and protecting local school budgets. Discussion was held on Special Education funding, including the potential dismantling of the SELPA. Discussion was held on Governor Newsom's plans for dyslexia, on teachers personally providing supplies for their classrooms, and on districts leaving Title I monies on the tables.

7.1.2 Superintendents Council – November Meeting

Michael West reported that he met with the district Superintendents in November and the group continued to review issues, challenges, and solutions related to COVID 19 and education, as well as discussed maintaining substitute teacher vaccination/testing status, and the upcoming schedule of meetings. Michael said that during the meeting, Deputy Superintendent of Student Services Chuck Wayman hosted a presentation by Colusa County Department of Behavioral Health Interim Director Noel O'Neill on Mr. O'Neill's pursuit of a State \$2.3 million grant to provide a wellness center on a site in each district.

8.0 BOARD QUESTIONS AND COMMENTS

Ed Conrado thanked Cristy Edwards for her presidency over the last year.

8.1 Board President's Report

No report.

9.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Cristy Edwards/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to approve the following Consent Agenda items:

9.1 Approve Minutes of the November 10, 2021, Regular Board Meeting

9.2 Second Reading: Board Policy Revision

BP 3100 Budget Adoption and Revision (Previously titled Budget Adoption and Control Policy)

10.0 PUBLIC INPUT – Items on the agenda

No public input.

11.0 OLD BUSINESS

11.1 Community College District Territory (standing item)

No update.

11.2 Facilities Update (standing item)

Michael West reported on continued discussions about the Adult Education portable placement and plan, and on the action plan for low water vegetation and trees located in front of the Education Village. Michael added that Lorilee Niesen and Craig Richards secured planter box bricks at a price well below cost.

11.2.1 Williams Property Escrow Complete

Michael West reported on the completion and closure of the Williams property sale.

11.3 LCAP Update (standing item)

Lorilee Niesen reported that CDE released the new template for the next LCAP, and that CDE provided training and examples on the new template completion. Lorilee said that she is working on the Supplement to the Annual Update that will come to the board for approval in February, and on the districts' timeline for LCAP updates.

11.4 Innovative Approaches to Literacy Grant (standing item)

Alissa Maas introduced Innovative Approaches to Literacy Project Interim Project Director Stefani Silvas Santana and Alissa reported on grant activities. Michael West spoke about Stefani's visibility in the community and her great work with parents.

12.0 NEW BUSINESS

12.1 Approve the 2021-26 Educator Effectiveness Block Grant Plan

Chuck Wayman reported that the 2021-26 Educator Effectiveness Block Grant Plan was brought to the Board as an information item in November, and he spoke about the grant. Discussion was held on the focus on trauma and socio-emotional needs, and Chuck spoke about bringing district counselors together to develop a shared vision and training.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to approve the 2021-26 Educator Effectiveness Block Grant Plan.

Discussion was held on recruiting people into education, on making salaries competitive, on credential requirements, on bridge programs from ECE to TK, intern limits in the classroom and services, and rural representation on legislative committees such as CASBO, ACSA, and CCSESA.

12.2 Approve 2021-22 First Interim Report

Aaron Heinz began his presentation of the First Interim Report by speaking on “messaging” to the legislature regarding the fiscal cliff and one-time funds, while schools are still fighting rising retirement costs and declining ADA. Aaron drew the Board’s attention to the new glossary of account codes and terms section in the First Interim Report. Aaron reported on Financial Assumptions that indicate the budget is in good shape and he said that the 2020-21 Audit Report indicated zero findings. Aaron also spoke about the COE Certification Form that certified CCOE’s financial condition as positive, which means that CCOE will meet its financial obligations for the current fiscal year and subsequent two years. Aaron reviewed the summary of unrestricted/restricted revenues, expenditures, and changes in fund balance that indicates expenses are more than revenues, but that figure does not include monies from the property sale. Discussion was held on not using property sale funds for salaries and or benefits. Aaron also reviewed the multi-year projections for restricted and unrestricted funds that indicate deficit spending in 2022-23 and 2023-24.

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to approve the 2021-22 First Interim Report.

12.3 Cancel December 15, 2021, Contingency Meeting

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried three ayes, one absent (Brenda Miller), one vacant (Trustee Area 3) to approve cancelling the December 15, 2021, Contingency Meeting.

12.4 First Reading: Board Policy Revision

BP 5122.00 Reclassification/Redesignation of English Language Learner Students

Cristy Edwards mentioned that the policy number on the draft indicates BP 5000, not 5122, and Tina Maxwell will correct the policy number. Lorilee Niesen reported that changes were made to BP 5122.00 Reclassification/Redesignation of English Language Learner Students to be compliant with current law, and the policy will be brought forward to the January 2022 Board meeting for a second reading. Lorilee also reported that an Education for Homeless Children Policy will be brought to the January 2022 meeting as a first reading.

13.0 ADVANCED PLANNING

13.1 Items to be Considered for the Next Board Meeting

- 2020-21 Financial Audit Report, Presented by James Marta & Co.
- Second Reading of BP 5122.00 Reclassification/Redesignation of English Language Learner Students
- First Reading of BP 6173.00 Education for Homeless Children

13.2 Next Regular Board Meeting

The contingency meeting scheduled for December 15, 2021, was cancelled during item 12.3 above.

13.3 Next Regular Board Meeting

January 12, 2022, 4:00 p.m.

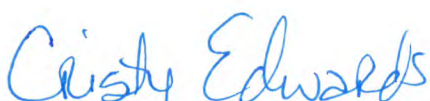
345 5th Street, Colusa, Large Conference Room

14.0 ADJOURNMENT

The meeting adjourned at 5:14 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, 2021 President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ACSA	Association of California School Administrators
ADA	Average Daily Attendance
BP	Board Policy
CASBO	California Association of School Business Officials
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
COE	County Office of Education
COVID 19	Corona Virus 2019
ECE	Early Childhood Education
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
TK	Transitional Kindergarten

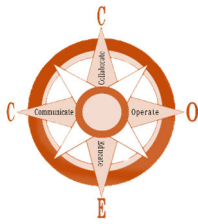
COLUSA COUNTY BOARD OF EDUCATION

Board President Rotation

Accepted December 14, 2021

Attachment A

TRUSTEE				TRUSTEE			
<u>YEAR</u>	<u>LOCATION</u>	<u>AREA</u>	<u>PRESIDENT</u>	<u>YEAR</u>	<u>LOCATION</u>	<u>AREA</u>	<u>PRESIDENT</u>
2026	Maxwell	4	Cristy Edwards	1999	Colusa	2	Jim Davison
2025	Colusa	5	Ed Conrado	1998	Arbuckle	1	Greg Ramos
2024	Williams	3	Vacant	1997	Williams	3	Bill Sommerville
2023	Colusa	2	Barry Morrell	1996	Maxwell	4	George Cain
2022	Arbuckle	1	Brenda Miller	1995	Colusa	5	David Scroggins
2021	Maxwell	4	Cristy Edwards	1994	Colusa	2	Jim Davison
2020	Colusa	5	Ed Conrado	1993	Arbuckle	1	Greg Ramos
2019	Arbuckle	1	Brenda Miller	1992	Williams	3	Bill Sommerville
2018	Colusa	2	Barry Morrell	1991	Maxwell	4	George Cain
2017	Williams	3	Nancy G. Marshall	1990	Colusa	5	Mary Winters
2016	Maxwell	4	Virginia Frias	1989	Colusa/Grimes	2	Jim Davison
2015	Colusa	5	Ed Conrado	1988	Arbuckle	1	Patti Scofield
2014	Colusa	2	Gary Teragawa	1987	Williams	3	Bill Sommerville
2013	Arbuckle	1	Brenda Miller	1986	Maxwell	4	George Cain
2012	Maxwell	4	Randall Roberts	1985	Colusa	5	Trish Knoll
2011	Williams	3	Tim Wright	1984	Colusa/Grimes	2	Ellen Armstrong
2010	Colusa	5	David Scroggins	1983	Williams	3	Bill Sommerville
2009	Colusa	2	Julissa Silva-Garcia	1982	Arbuckle	1	Norman Collignon
2008	Arbuckle	1	Brenda Miller	1981	Maxwell	4	Sam Etchepare
2007	Maxwell	4	Olga Cain	1980	Colusa	5	Bernice Dommer
2006	Williams	3	Addie Maupin	1979	Williams	3	Bill Sommerville
2005	Colusa	5	David Scroggins	1978	Arbuckle	1	Norman Collignon
2004	Colusa	2	Mike Cunningham				
2003	Arbuckle	1	Brenda Miller				
2002	Williams	3	Bill Sommerville				
2001	Maxwell	4	George Cain				
2000	Colusa	5	David Scroggins				



COLUSA COUNTY OFFICE OF EDUCATION

Attachment B

Michael P. West, County Superintendent of Schools
345 5th Street, Suite A, Colusa CA 95932
mwest@ccoe.net p 530.458.0350 f 530.458.8054

BOARD OF EDUCATION

2022

SCHEDULE OF MEETINGS

Meetings are usually held the 2nd Wednesday of the month beginning at 4:00 p.m., unless otherwise noted with an asterisk (*), in the

CCOE Large Conference Room

345 5th Street

Colusa, CA 95932

Please call to verify time and location

Date

January 12 – Regular Meeting

February 9 – Regular Meeting

March 9 – Regular Meeting, 2nd Interim Report

April 13 – Regular Meeting

May 11 – Regular Meeting

June 14 – Public Hearing for LCAP & Budget

* June 15 – Regular Meeting, LCAP & Budget

July 13 – Regular Meeting

August 10 – Regular Meeting

September 14 – Regular Meeting

October 12 – Regular Meeting, Gann Limits & Unaudited Actuals

November 9 – Regular Meeting

◆ December 14 – Regular Meeting, Annual Organizational Meeting & 1st Interim Report

*◆ **Contingency Meeting** December 15 – Regular and Annual Organizational Meetings & 1st Interim Report

◆ AB 2449 shifted the prescribed window for holding the annual organizational meeting. The 15-day window for 2022 is Friday, December 9 to Saturday, December 24, 2022. Additionally, the First Interim Report must be reviewed and approved by December 15. The December 15 meeting is contingent upon the December 14 meeting consisting of a quorum, and Board business being successfully conducted, and if so the December 15 meeting may be cancelled.

COLUSA COUNTY BOARD OF EDUCATION
2022 LIAISON ASSIGNMENTS
 Accepted December 14, 2021

ASSIGNMENT	LIAISON	ALTERNATE
Access to Community College Services	Brenda Miller	Barry Morrell
Administrative Services	Ed Conrado	Barry Morrell
Business Services	Vacant	Brenda Miller
Children's Services & Head Start Policy Council	Vacant	Brenda Miller
Colusa County Agriculture Foundation Board	Brenda Miller & Barry Morrell	Cristy Edwards
Special Education & SELPA Council	Ed Conrado	Vacant
Educational Services	Cristy Edwards	Vacant
Superintendent's Salary	Ed Conrado & Barry Morrell	No Alternate

BOARD	REPRESENTATIVE(S)
Colusa Unified School District	Ed Conrado & Barry Morrell
Maxwell Unified School District	Cristy Edwards
Pierce Joint Unified School District	Brenda Miller
Williams Unified School District	Vacant

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting January 12, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Alex Evans, Jesse Deol, Angelina Guizar, Aaron Heinz, Autumn Humphrey, Alissa Maas, Vicki Markss, Tina Maxwell, Lorilee Niesen, Briana Norman, Stefani Silvas Santana, Chuck Wayman, and Michael West

3:45 pm – 4:00 pm Interview(s) for Trustee Area 3 Applicant(s)

President Brenda Miller called the Special Interview meeting to order at 3:45 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

Discussion was held on the Board vacancy interview process. One candidate, Tim Wright, was interviewed for the Colusa County Board of Education Trustee Area 3 vacancy, and discussion was held on the merit of the candidate. The motion to appoint Trustee Area 3 will be heard during the February 9, 2022, Regular Board meeting.

The meeting adjourned at 3:56 p.m.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the Regular meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room.

2.0 ORDERING OF AGENDA

Move 11.1, Accept 2020-21 Financial Audit Report to follow 4.2, Awarding of Diplomas.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma – Colusa County Adult School

Lorilee Niesen reported on a recent graduate from the Colusa County Adult School. Lorilee introduced the graduate, presented her with a diploma, gave her a portfolio to organize her professional papers, and asked her to share with the Board her plans for the future and to introduce her guests.

4.2 Awarding of Diploma – S. William Abel Academy

Lorilee Niesen reported on a recent graduate from the S. William Abel Academy. Lorilee introduced the graduate, presented her with a diploma, and asked her to share with the Board her plans for the future and to introduce her guests.

Agenda item 11.1 was heard immediately following agenda item 4.2.

4.3 CSBA Region 4 Update

Michael West presented a letter from David Patterson, Ed.D. CSBA Region 4 County Representative.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West provided a school district COVID 19 update, including MUSD's recent outbreak, home testing kits provided by the State for all students, and masks provided for all students and staff. Michael reported on his participation and attendance in activities, such as his continued review of the WestEd Special Education Governance and Accountability (SEGA) report, participation in CCSESA sub committee meetings to seek legislation for relief from CalSTRS issues, including that agency's refusal to address mistakes on their part for overpayment, and his participation in CUSD's DART and he highlighted CUSD's evaluation of SARB enforcement with the goal of encouraging student and parent cooperation to reduce truancy. Discussion was held on Colusa County's current Chief Probation Officer, Michael Rodgers.

Michael West provided an overview of the Governor's proposed budget to be presented to the legislature. Beginning with an anticipated budget surplus of \$45 billion, he summarized the following:

- Significant boost to LCFF and categorical programs, including a 5.33% and a \$3.3 billion ongoing funds to include COEs
- An ADA calculation change aimed at smoothing the fiscal effects of multi-year declines in ADA by basing it on the average of three prior years' ADA
- Small adjustments to Independent Study Rules
- Continued investment to TK and SPS Programs including \$639.2 million to expand eligibility for transitional kindergarten, beginning in 2022-23, \$383 million to add a certificated or classified staff to each transitional kindergarten classroom, \$600 million for increases to SPS adjustment and infrastructure for early education programs, and providers who have served all eligible three-and four-year-olds will be permitted to enroll two-year-old children
- Improving literacy for children with learning disabilities, including \$500 million one-time funds for literacy coaches and reading specialists, a \$200 million grant to expand multi-lingual libraries, \$10 million for books for children, \$2 million for early identification of students with disabilities into the state preschool system
- Further Implementation of the ELO Program, including \$3.4 billion to offer services including art and music

- Over \$2 billion for special education paired with fairly modest policy changes and several significant special education funding proposals, including \$500 million to the special education funding formula with no change to the AB 602 funding formula, \$500 million one-time funds for infrastructure to support inclusive classrooms through the Inclusive Early Education Expansion Program, \$1 billion to strengthen the transition of young children from regional centers to school districts (includes multiple programs), and a 5.33 % COLA (concerns about policy changes include calculating special education funding at the LEA level, not a SELPA level with no proposal to allocate the funds directly to LEAs, and consolidating the current extraordinary cost pools to simplify the funding formula)
- Funding to support California's educator workforce needs, including \$24 million one-time funds to waive specified teacher examination fees, \$12 million one-time funds to extend the waiver of specified credentials fees, \$5.5 million to re-establish the Personnel Management Assistance Teams that will assist local educational agencies in hiring and recruitment practices, \$5 million one-time funds to support the CCTC Credentialing Partnership Program within the California community colleges, \$1.4 million for the CCTC, and extension of the statute authorizing those with a substitute teaching credential or permit issued by the CCTC to hold any one-assignment for up to 120 cumulative days
- Significant investments to develop college and career pathways
- Expansion of the State's role in school facilities, including \$1.4 billion one-time funds for new construction
- \$1.5 billion for electric buses
- \$1.3 billion for universal meal programs, requiring all public schools to provide two free meals per day, regardless of eligibility, beginning in 2022-23
- \$2.7 Billion dedicated to COVID 19 Emergency Response

Discussion was held on trailer bills and the benefits of education associations, the amount of monies trickling down to children with a lot of vested interests vying for those monies, recruiting young students to go into education, waiving fees for teaching credentials, relying upon interns to fill gaps, monies to resolve the pension costs, and the increase to cost of living and inflation.

6.1.2 Superintendents Council – No December Meeting

No Department Reports

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve the following Consent Agenda items:

8.1 Approve Minutes of the December 14, 2021, Regular Board Meeting

8.2 Second Reading: Board Policy Revision

BP 5122.00 Reclassification/Redesignation of English Language Learner Students

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No report. Discussion was held on community colleges in the State budget.

10.2 Facilities Update (standing item)

Alex Evans reported that Technology Services relocated to the 146 7th Street, Colusa, offices.

10.3 LCAP Update (standing item)

Lorilee Niesen reported that she is working on the supplement to the LCAP Annual Update that will include metrics, actions and services, and goals, and she will bring that to the Board in February. Lorilee said that she worked with district superintendents on their supplements as well. Discussion was held on the stability of the document. Lorilee announced that she will hold an LCAP Educational Partner meeting next week. Discussion was also held on state-level involvement with the LCAPs, and Lorilee said they review the documents for compliance.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Interim Project Director Stefani Silvas Santana reported on grant activities, including the launch of the iPad lending program at WES for TK through grade 3. She said that the iPads include F2B and Clever Kids University apps, and that IAL doubled the number of iPads in student hands from the prior year. Stefani said that she has been collaborating with local medical and dental offices in Colusa and Arbuckle to provide one bilingual book to each child who visits those offices, as well as providing bilingual books for BPS and MES kindergarten backpacks. Discussion was held on getting the bilingual books to both Spanish language only and English language only students.

11.0 NEW BUSINESS

Agenda item 11.1 was heard immediately following agenda item 4.2.

11.1 Accept 2020-21 Financial Audit Report, Presented by James Marta & Co. – Jesse Deol, CPA, ARM

Jesse Deol presented the Independent Auditor's Report for the fiscal year that ended June 30, 2021. He began with the Governance Letter and talked about its purpose and its opinion, which was unmodified, saying that it is the best opinion that can be issued. Jesse spoke about the challenging year to coordinate an audit, but that CCOE staff has systems in place that made it work. Jesse reported on the Qualitative Aspects of Accounting Practices, Results of the Audit (no issues and no findings), Management Discussion and Analysis, Summary Statement of Net Position, Summary Statement of Activities, 2020-21 County School Services Fund Revenues and Expenses, Financial Trends and Analysis that indicate long term debt is trending up over the next three years with no anticipated change to ADA and that reserves are in good shape, and the Comparative Statements of Net Position that indicates that CCOE is second only to Sutter county for financial condition. Jesse spoke about the three corresponding communications, or reports, in which no matters were reported. In conclusion he said the financial condition of the CCOE is improving while benefitting from sound financial management decisions. Discussion was held on the new financial system that Jesse said he believes it is working out well and that it is auditor friendly, and on the frequency of audits showing no findings (approximately 85%), and on ADA.

Barry Morrell/Moved, Cristy Edwards/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to accept the 2020-21 Financial Audit Report.

Discussion was also held on communicating to CCOE staff the good job they did on the audit.

11.2 First Reading: Board Policy Revision

11.2.1 BP 9220 Governing Board Elections

Non-material changes were made to BP 9220 Governing Board Elections, so the policy does not need to be brought forward for a second reading.

11.2.2 BP 6173 Education for Homeless Children

Changes were made to BP 6173 Education for Homeless Children, and the policy will be brought forward to the February 9, 2022, Board meeting for a second reading.

Discussion was held on removing transportation language from the Board Policy because transportation is the district's responsibility, and on the Superintendent's Policy providing implementation details about the program.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Add Board portrait session prior to the Regular Meeting

12.2 Next Regular Board Meeting

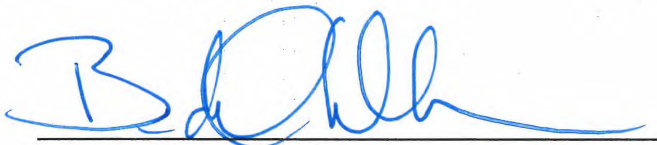
February 9, 2022, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

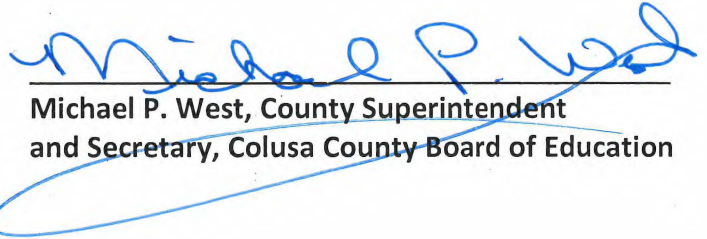
The meeting adjourned at 5:29 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
ADA	Average Daily Attendance
BP	Board Policy
BPS	Burchfield Primary School
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CCTC	California Commission on Teacher Credentialing (also known as CTC)
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
CSBA	California School Boards Association
CUSD	Colusa Unified School District
DART	District Attendance Review Team
ELO	Expanded Learning Opportunities
F2B	Footsteps to Brilliance
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
LEA	Local Educational Agency
MES	Maxwell Elementary School
SARB	School Attendance Review Board
SEGA	Special Education Governance and Accountability
SELPA	Special Education Local Plan Area
SPS	State Preschool
TK	Transitional Kindergarten
WES	Williams Elementary School

COLUSA COUNTY BOARD OF EDUCATION
 Minutes of Regular Meeting February 9, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Alex Evans, Angelina Guizar, Aaron Heinz, Alissa Maas, Vicki Markss, Tina Maxwell, Susan Meeker, Serena Morrow, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, Michael West, and Tim Wright

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

No changes.

3.0 ORGANIZATION OF THE BOARD

3.1 Approve Appointment of Trustee Area 3

The Board considered candidate Paul Timothy (Tim) Wright.

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried unanimously to approve and certify appointment of Paul Timothy (Tim) Wright.

3.2 Administer Oath of Office to Trustee Area 3

Board President Brenda Miller administered the Oath of Office to Paul Timothy (Tim) Wright - Trustee Area 3.

4.0 STAFF QUESTIONS AND COMMENTS

4.1 Colusa County Elementary Spelling Competition – Alissa Maas

CCOE Director of Communications and Public Relations Alissa Maas presented information on the 2022 Colusa County Spelling Competition that will be held on March 1, at 3:30 pm in the Village Multi-purpose room.

5.0 LETTERS AND COMMUNICATIONS

Michael West drew the Board's attention to the following letters and publications:

- CCBE Region 4 County Representative letter to the Board
- CSBA Delegate Assembly election materials
- CCBE Delegate Assembly election materials
- CAPC publication "It Takes a Village"
- YCCD publication "2020-21 Report to the Community"

Discussion was held on the materials, and the CSBA and CCBE Delegate Assembly Elections will be added to the March 2022 Board agenda as an action item.

6.0 PUBLIC INPUT – Items not on the agenda

No public input.

7.0 REPORTS FROM SUPERINTENDENT AND STAFF

7.1 Superintendent's Reports

7.1.1 Superintendent's Monthly Report

Michael West provided a school district update, including MUSD Superintendent Summer Shadley's Letter to the District Attorney regarding truancy issues and the need for SARB. Michael spoke about his participation in CUSD's DART with several high-profile Colusa County representatives to encourage student and parent cooperation in reducing truancy. Discussion was held on writing a letter of support for MUSD's SARB efforts, and Michael will draft a letter to bring to the Board for approval in the March Board meeting. Discussion was also held on truancy causes.

Michael West reported on his review of Board Trustee Area boundaries, which he will bring to the March meeting for a public hearing and possible approval. Michael updated the Board on mask mandate milestones including February 15, 2022, marking the end of the mandate for fully vaccinated people in public areas, and the hope that the removal of masks in districts and COEs to soon follow, with some counties instituting "one-way" masking that encourages those who feel a need for a mask to wear one. Discussion was held on home schooling and Charter Schools in the wake of COVID 19, the number of people leaving the state for in-person instruction, and more employees working virtually.

Michael West provided an overview of the Governor's proposed budget including:

- Trailer bills supplying more details of the budget
- COLA may be as much as 6.17% up from 5.33%; however, these will become more defined closer to the May revise
- AB 1667 that pushes for CalSTRS reforms in accounting and accountability
- Proposed changes to the LCFF with emphasis on keeping local control of our funding

Michael West reported on his attendance at the SSC Governor's Budget Workshop in Sacramento, the CCSESA Quarterly Meeting via Zoom, and meetings about changes in the funding of Special Education and its transition into the future. Michael spoke about his continued participation in SSPI Tony Thurmond's Literacy/Biliteracy Task Force, and his review and consideration of policies relating to the delivery of NARCAN nasal spray to treat opioid or fentanyl exposure at CCOE and district facilities. Discussion was held on writing a letter of thanks to Davison's Drug and Stationery for their donation of the product. Michael spoke to the Board about the use of surety bond claims to encourage

elected officials to make decisions favorable to groups' causes. Michael said that CCSESA and CSBA are researching the concept to get a consensus from the State and other COEs responding to these claims, and discussion was held on motives behind the movement. Michael said that he met with Lorilee Niesen and Estefania Guillen Aceves about Prevention Services team's presentation on migrant education outreach during the National Association for the Education of Homeless Children conference in Atlanta. Michael said that the group will share that presentation with the Board during a future meeting. Michael announced his review of the possibility of purchasing the 345 5th Street, Colusa, complex, and Aaron Heinz provided information on the affordability of the concept and the value of the property.

7.1.2 Superintendents Council – No January Meeting

7.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his February 2022 Administrative Services report to the Board. The report entitled "Who we are, what we do" summarized the activities of groups in Administrative Services including Facilities, Food Services, innovative Approaches to Literacy, Communications and Public Relations, Human Resources, and Business Services.

7.3 Children's Services – Vicki Markss

Vicki Markss added to her February 2022 Children's Services written report by announcing that April is the Month of the Young Child, and Children's Services celebrates it by holding their Family Fair, for which they are currently planning.

7.4 Educational Services – Lorilee Niesen

Lorilee Niesen added to her February 2022 Educational Services written report, by providing information on the Farm to School plant sale.

7.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman answered the Board's questions regarding his February 2022 Special Education and SELPA written report, requesting clarification on upcoming changes to Special Education funding, which will shift from COEs to districts, the number of CBA students (12) and the number at SWAA students (15), the funding shift causing districts to bare litigation costs, the benefits of the SELPA to smaller districts, the one size fits all approach to funding issues, and the possibility of smaller counties forming their own JPAs.

7.6 Technology Services – Alex Evans

Alex Evans added to his February 2022 Technology Services written report, by distributing an invitation to the Technology Services Grand Opening on February 28, 2022, and he answered an inquiry about the new phone system that will centralize all CCOE phone systems, saying that he has received one bid and is awaiting two more.

8.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

8.1 Board President's Report

No report.

9.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried unanimously to approve the following Consent Agenda items:

9.1 Approve Minutes of the January 12, 2022, Regular Board Meeting

9.2 Second Reading: Board Policy Revision BP 6173 Education for Homeless Children

10.0 PUBLIC INPUT – Items on the agenda

No public input.

11.0 OLD BUSINESS

11.1 Community College District Territory (standing item)

Michael West reported that he asked YCCD to send information directly to the Board via email.

11.2 Facilities Update (standing item)

Michael West reported that the landscaping project in front of Village is proceeding, but it is experiencing delays due to supply chain issues due to COVID 19. He added that Lorilee Niesen is working tirelessly to move forward with her Adult Education project.

11.3 LCAP Update (standing item)

11.3.1 LCAP Supplement to the 2021-22 Annual Update

Lorilee presented the LCAP Supplement to the 2021-22 Annual Update to the Board, which will also be included in the annual update to the LCAP.

11.3.2 2021-22 LCAP Goals, Metrics, Actions and Services Update

Lorilee presented the 2021-22 LCAP Executive Summary to the Board. The update included priorities, metrics, goals, and actions. Discussion was held on SWAA's low truancy rate, on the independent study program having both paper or on-line options, and on the total cost of the LCAP (\$54,000).

11.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Interim Project Director Stefani Silvas Santana reported on grant activities, including relocation to the 146 7th Street, Colusa office, finishing the iPad lending program, and collaborating with districts to provide bilingual books in kindergarten backpacks.

12.0 NEW BUSINESS

12.1 Approve School Accountability Report Cards (SARC) for the 2020-21 School Year

Michael West reported that the School Accountability Report Cards (SARC) for the 2020-21 School Year is an annual report, and that the Board can approve both reports in one action. Lorilee Niesen reported on teacher credentialing and monitoring data that is not included in the report because the CDE has not yet provided that to LEAs yet. Tina Maxwell added that as soon as the data is provided, the reports will be updated, but these will not require a second approval by the Board.

12.1.1 Coastal Buttes

12.1.2 S. William Abel Community School

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried unanimously to approve item 12.1.1 Coastal Buttes Academy School and 12.1.2 S. William Abel Academy School Accountability Report Cards (SARC) for the 2020-21 School Year.

12.2 Approve 2022-23 Year Three Funding Application for Federal Assistance

Vicki Markss explained the need for re-applying for this non-competitive Head Start and Early Head Start grant.

Cristy Edwards/Moved, Tim Wright/Seconded, and the motion carried unanimously to approve the 2021-22 Year Three Funding Application for Federal Assistance.

13.0 ADVANCED PLANNING

13.1 Items to be Considered for the Next Board Meeting

Nominee for CSBA Delegate Assembly election
Nominee CCBE Delegate Assembly election
Letter of Support for MUSD's SARB letter
Trustee Area Review and Possible Reorganization

13.2 Next Regular Board Meeting

2nd Interim Report

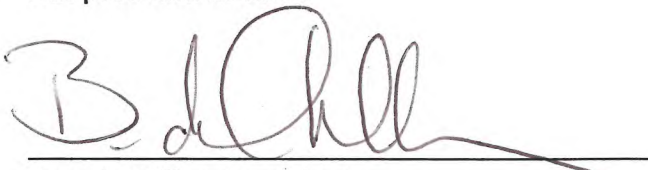
March 9, 2022, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

14.0 ADJOURNMENT

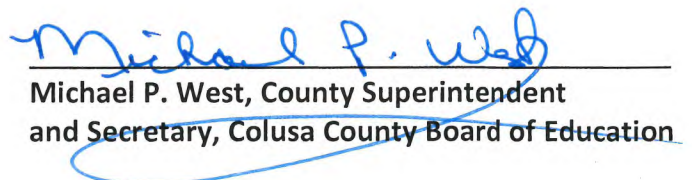
The meeting adjourned at 5:37 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
BP	Board Policy
CalSTRS	California State Teachers Retirement System
CAPC	Community Advocates for Parents & Children
CBA	Coastal Buttes Academy
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
COE	County Office of Education
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
CSBA	California School Boards Association
CUSD	Colusa Unified School District
DART	District Attendance Review Team
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
LEA	Local Educational Agency
MUSD	Maxwell Unified School District
NARCAN	A nasal spray medicine that rapidly reverses an opioid overdose
SARB	School Attendance Review Board
SARC	School Accountability Report Card
SELPA	Special Education Local Plan Area
SSC	School Services of California, Inc.
SSPI	State Superintendent of Public Instruction
SWAA	S. William Abel Academy
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – March 9, 2022

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Alex Evans, Angelina Guizar, Aaron Heinz, Vicki Markss, Madison Martin, Tina Maxwell, Serena Morrow, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the Public Hearing and Action on Colusa County Board of Education Trustee Areas Based Upon the 2020 Census to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 DISCUSS AND APPROVE COLUSA COUNTY BOARD OF EDUCATION TRUSTEE AREAS MAP

Michael West drew the Board's attention to the 2010 and 2020 census based Colusa Board of Education maps and the current Colusa County School Districts map on display in the large conference room, and smaller versions at each Board member's seat. In addition, Michael provided a handout from California Common Cause entitled "Redistricting Requirements for County Boards of Education, School Boards, and Special Districts," and printouts of Education Code 1002 and 5019. Discussion was held on the boundary development, population increases, maintaining population balances, and school districts moving from at large elections to trustee areas.

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve the Colusa County Board of Education Trustee Areas Map.

Michael also publicly thanked Colusa County Department of Public Works Geographic Information Systems (GIS) Coordinator Drew Short for his efforts to provide meaningful maps and data for the redistricting process.

3.0 ADJOURNMENT OF PUBLIC HEARING

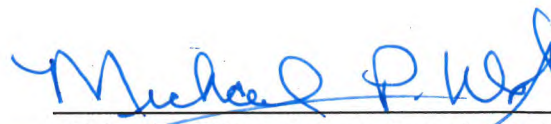
After no comments or questions by the public about the Colusa County Board of Education Trustee Areas Map, the Public Hearing closed at 4:12 p.m.

Adopted and Entered

Respectfully Submitted



Brenda Miller, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting March 9, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Alex Evans, Angelina Guizar, Jacqueline Hernandez, Aaron Heinz, Vicki Markss, Madison Martin, Tina Maxwell, Serena Morrow, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:13 p.m. in the 345 5th Street, Colusa, Large Conference Room. The Pledge of Allegiance was led during the Public Hearing held immediately prior to this Board meeting.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Lorilee Niesen reported on two recent graduates from the Colusa County Adult School. Lorilee introduced the one graduate in attendance, presented her with a diploma, gave the graduate a portfolio to organize her professional papers, and asked her to share with the Board her plans for the future and to introduce her guests.

4.2 Resignation from the Board – Paul Timothy Wright

Michael West presented Tim Wright's letter of resignation from the Board due to his employment at WUSD.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West gave each Board member their CCOE name badge and photograph. Michael announced that March 11, 2022, marks the end of Masking Mandate for all students and staff, and that the Executive Order was amended to read that masking is strongly recommended but not required. Additionally, he said that the Federal Emergency COVID 19 declaration was lifted. Michael also reported on his participation and

attendance in activities, such as continued recognition of Teachers and Employees of the Trimester, planning for the CCOE Annual Awards Dinner on, May 13, 2022, at 5:00 pm, for which he gave each Board member an invitation, work on the County Board of Education Trustee Areas review, a visit to Boise State University to explore their Extended Studies offerings with the hope of aligning those with Colusa County needs, the Head Start Policy Council that included a group of very active and educated parents, the Colusa County Elementary Spelling Bee during which WUES 4th grade student Paola Ambriz took first place and WUES 6th grade student EllyAna Ramos took second place, and a meeting with CICC Hand in Hand staff regarding grant and collaborative outreach opportunities between CCOE and CICC. Michael distributed information from EdData that supplied local indicators for all districts and COEs.

Michael gave an overview of CCSESA's Legislative Update including:

- SB 866 – (Weiner) Minors' vaccination consent
- SB 871 – (Pan) Immunization requirement that removes the personal belief exemption
- AB 1609, 1614, and SB 579 – All related to amended LCFF funding and the way that the money is spent
- SB 692 Special Education funding

Michael also reported on concern for the increase of tax revenues and the impact that will have on education finance including changes in the following big three taxes from January to February:

- Personal Income, January – up 26.4%, February – up 12%
- Sales and Use Tax, January – up 12.3%, February – down 1.2%
- Corporation Tax, January – up 55.5%, February – up 79.9%

He added that the COLA is still projected to be well above 6% and may climb higher if Inflation continues to increase and that the Governor continues to offer increased funding to pay for additional staff for UPK, while still looking at the need for more teachers, UPK teachers, and administrative personnel. Discussion was held on the value of bringing 4-year-old students into the TK-12 system, parents having the option for their children's participation in UPK, political reasons to expand to UPK, a Danish study on the value of play-based learning, and the proposed model allowing each school district to develop their own curriculum. Michael handed out a copy of CCSESA's Budget Request, which focuses on educational equity and accountability.

Michael invited the Board to attend CCOE's Caring Youth Count Awards Ceremony on March 31, 2022, which is hosted by Prevention services. He also shared an article from the winter 2021 California School Business magazine that featured an article on CCOE's Deputy Superintendent of Administrative Services Aaron Heinz. Michael extended congratulations to Aaron and enthusiastically remarked, "We are proud of you!"

6.1.2 Superintendents Council – No February Meeting

Michael West reported that the Superintendents did not meet in February, and they are looking forward to meeting on March 29, 2022, for a presentation on NARCAN by Pharmacist Frank Davison and School Nurse Barbara Hankins; an introduction to Ampla Health Dental care; and a visit with District Attorney, Probation, and Sheriff staff about truancy issues, DART, and the role of each agency.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his March 2022 Administrative Services report to the Board that highlighted upcoming HR Director and AP Accounting Specialist II interviews and reallocation of the current receptionist to the HR/Accounting Specialist I position.

6.3 Student Services – Chuck Wayman

Chuck Wayman presented his March 2022 Student Services report to the Board that listed work on business practices and melding programs together.

6.3.1 Children's Services – Vicki Markss

Vicki Markss presented her March 2022 Children's Services written report to the Board that focused on Children's Services' Annual Self-Assessment report. Vicki said the report named five phases: Process, team, data analysis, recommendations, and report. The report also identified five focus areas: ERSEA, education and child development, family and community engagement, health, and program design and management. Vicki also distributed a "Wellness at Work" newsletter that emphasized staff wellness. Discussion was held on improved employee wellness helping the on-boarding process and increasing campus safety. Vicki reported on the results of a CDE designed parent survey that indicated parents are overwhelmingly satisfied with the programs, they have increased stability and can pursue jobs and education, they are satisfied with receipt of their children's information, and they provided overall positive comments about the program. Michael West spoke about statewide recognition of CCOE's Children's Services program and discussion was held on the program's low staff turn-over rate.

6.3.2 Educational Services – Lorilee Niesen

Lorilee Niesen answered the Board's questions about her March 2022 Educational Services written report, regarding enrollment (15 students), and on McKinney Vento homeless outreach activities that include ready-to-go backpacks and hygiene kits, monthly district liaison meetings, and supplementing vs. supplanting district funds.

6.3.3 Special Education & SELPA – Jessica Galloway Haney

Chuck Wayman presented the March 2022 Special Education and SELPA report that described an upcoming CAC parent involvement meeting and 2022-23 budget and staffing planning,

6.4 Technology Services – Alex Evans

Alex Evans added to his March 2022 Technology Services written report by thanking the Board for attending the Technology Services and IAL Grand Opening on February 28.

7.0 BOARD QUESTIONS AND COMMENTS

Barry Morrell spoke favorably about the Technology Services and IAL Grand Opening.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Cristy Edwards/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve the following Consent Agenda items:

8.1 Approve Minutes of the February 9, 2022, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that he had no new information at this time.

10.2 Facilities Update (standing item)

Michael West reported on the landscaping project in front of the Village that will feature drought tolerant plants and on the search for a soils engineer.

10.3 LCAP Update (standing item)

Educational Services Director Lorilee Niesen reported on the return of "Tuesdays at Two" trainings on the LCAP template and changes, and she was pleased to announce that the trainings are now broken down into cohorts of same-size COEs and Districts.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Interim Project Director Stefani Silvas Santana thanked the Board for attending the Technology Services/IAL Grand Opening, and she reported on grant activities, including providing F2B resources to the districts and Children's Services, beginning the second cohort of the Early Literacy Certification program that will be bilingual, and collaborating with the WIC Program and Glenn County to improve community outreach.

11.0 NEW BUSINESS

11.1 Approve Second Interim Report

Angelina Guizar reported on the changes between the First and Second Interim Reports by highlighting the Criteria and Standards Review, and the Summary of

Unrestricted/Restricted Revenues, Expenditures, and Changes in Fund Balance. Discussion was held on the cost of the mobile teaching kitchen cart (\$12,000) and landscaping (\$125,000). Angelina continued her review of the summary by highlighting other financing sources, the majority of which were from the sale of the Williams property. Angelina also reviewed the Multiyear Projections that included increased spending due to the potential purchase of the 345 5th Street building, and then reduced spending by the forecasted end-of-lease payments.

Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve the Second Interim Report.

Discussion was held on the potential purchase of the 345 5th Street building, on current economic factors' increased costs being built into this budget. Aaron Heinz explained that most CCOE costs are staff, and the budget includes expected COLA and retirement cost increases, negotiations, and inflation, and those factors will continue into June. Discussion was also held on reductions in solar buyback programs and the anticipated purchase of CCOE's solar array at the village.

11.2 First Reading: Board Policy Revision – BP 9270.00 Conflict of Interest (State Mandated Even-Year Review/Revision)

Tina Maxwell explained that the Board is legally mandated to review and/or revise the policy in even number years and that the suggested changes made to BP 9270.00 Conflict of Interest were minor. The Board agreed that the changes were immaterial, and the policy will not be brought to the Board in April for a second reading.

11.3 Statement of Economic Interests Form 700 due April 1, 2022

Tina Maxwell reminded the Board that the 2022 Statement of Economic Interests Form 700 that she sent to them on March 1st is due back to her on April 1, 2022.

11.4 Approve Nominees for Delegate Assembly Election

Discussion was held on the CCBE and CSBA Delegate elections and on the candidate for CCBE and the lack of candidates for CSBA.

11.4.1 CCBE County Delegate Region 4 (Glenn, Tehama, Butte, Colusa, Sutter, Yuba, Nevada, Placer, and Sierra Counties) One nominee - David Patterson (Placer CBOE)

11.4.2 CSBA Subregion 4-C (Colusa Sutter and Yuba Counties) No nominees – May Write in Vote

11.4.1 and 11.4.2 – Ed Conrado/Moved, Cristy Edwards/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve voting for David Patterson for the CCBE County Delegate for Region 4, and for not providing a write in vote for CSBA Subregion 4-C.

11.5 Letter of Support for MUSD's SARB Letter

Michael West reported that it is the opinion of law enforcement that truancy is not legally considered child neglect nor abuse. Michael recommended that a letter of support for MUSD's SARB letter be put on hold. Discussion was held on the difficulty of getting a truancy conviction at this time.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried four ayes, one vacant (Trustee Area 3) to approve asking Michael West to decide if or when a letter of support for MUSD's SARB letter should be written, and if so, asking a member of the Board to sign the letter.

11.6 Acknowledge Receipt of Sunshine Proposal for 2022-23 from Colusa County Educational Support Professionals (CCESP)

Michael West explained that this item provides notice at a public meeting of CCESP's opening proposal.

11.7 Superintendent's Response to Sunshine Proposal for 2023-23 from Colusa County Educational Support Professionals (CCESP)

Michael West explained that this item provides notice at a public meeting of his opening proposal to CCESP.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

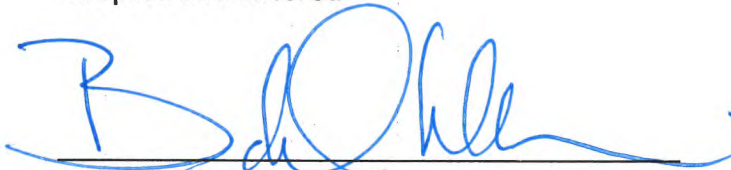
April 13, 2022, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

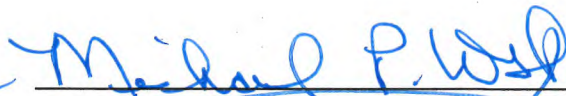
The meeting adjourned at 5:44 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

Attachment A

ACRONYMS

AB	Assembly Bill
AP	Accounts Payable
BP	Board Policy
CAC	Community Advisory Committee
CBOE	County Board of Education
CCBE	California County Boards of Education
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
CICC	Colusa Indian Community Council
COE	County Office of Education
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
CSBA	California School Boards Association
DART	District Attendance Review Team
ERSEA	Eligibility, Recruitment, Selection, Enrollment, and Attendance Review
F2B	Footsteps to Brilliance
HR	Human Resources
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
MUSD	Maxwell Unified School District
NARCAN	A nasal spray medicine that rapidly reverses an opioid overdose
SARB	School Attendance Review Board
SB	Senate Bill
SELPA	Special Education Local Plan Area
TK	Transitional Kindergarten
UPK	Universal Prekindergarten
WIC	Women Infants and Children
WUES	Williams Upper Elementary School
WUSD	Williams Unified School District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Special Meeting April 13, 2022

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell, and Vacant

Staff/Visitors Present: James Cunningham, Claudia Deniz, Estefania Guillen Aceves, Jessica Galloway Haney, Aaron Heinz, Vicki Markss, Madison Martin, Tina Maxwell, Charles Morrow, Serena Morrow, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 3:46 p.m. in the 345 5th Street, Colusa, Large Conference Room, and led the Pledge of Allegiance.

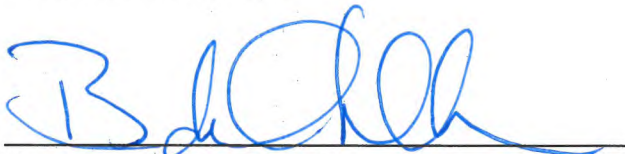
2.0 HOLD INTERVIEW FOR TRUSTEE AREA 3

Brenda Miller asked the Board to introduce themselves. One candidate, Charles Morrow, was interviewed for the Colusa County Board of Education Trustee Area 3 vacancy, and discussion was held on the merit of the candidate. The motion to appoint Trustee Area 3 will be heard during the upcoming April 13, 2022, Regular Board meeting.

3.0 ADJOURNMENT

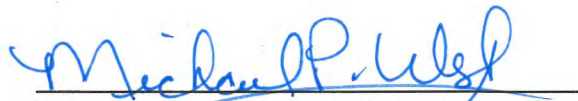
The meeting adjourned at 3:55 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting April 13, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell, and Vacant

Staff/Visitors Present: James Cunningham, Claudia Deniz, Estefania Guillen Aceves, Jessica Galloway Haney, Aaron Heinz, Vicki Markss, Madison Martin, Tina Maxwell, Charles Morrow, Serena Morrow, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

Move 11.1 to follow 4.1

3.0 STAFF QUESTIONS AND COMMENTS

Michael West announced that he received Trustee Area 2 Barry Morrell's letter of resignation to be effective April 14, 2022, and he shared a copy of the Application for Appointment packet. Discussion was held on the terms of offices for Trustee Area 2 and 3.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School and S. William Abel Academy

Lorilee Niesen reported on one recent graduate from the Colusa County Adult School and one recent graduate from the S. William Abel Academy.

Agenda item 11.1 was heard immediately following agenda item 4.1.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West said that the districts did not report any COVID issues since the last Board Meeting, and he reminded the Board about the first Annual District Awards Dinner on May 13, 2022, beginning at 5:00 pm. Michael reported on the following state legislative bills:

SB 866	(Weiner) Would authorize a minor twelve years of age or older to consent to vaccines that meet specified federal agency criteria – all indications are that the bill will not make it to a vote
SB 871	(Pan) Would remove the personal belief exemption from any additional immunization requirements – all indications are that the bill will not make it to a vote
AB 1609, AB 1614, & SB 579	Would amend LCFF funding
SB 692	Would amend Special Education funding
SB 70	Would require completion of one year of kindergarten prior to a child's admittance to the first grade
Trailer Bill	Training and preparation to continue for universal prekindergarten (UPK)

Michael said that he is looking forward to the May Budget Revise to be delivered by the Governor in early May and he spoke about an SSC Fiscal Reports article regarding CalPERS adopting the 2022-23 employer contribution rate. Michael also reported on his participation and attendance in activities; such as, presentation of certificates to the Colusa County Spelling Bee winner and runner-up at their school site; a meeting with Ampla Health Dr. Robert Chiurazzi about an opportunity to administer dental sealants to second through eighth grade students; negotiations with ECCOE for 2022-2023; participation in a statewide discussion regarding Special Education's future and funding opportunities; a meeting with Dr. Danielle Thomas regarding F2B reading strategies and the Early Literacy Certification program Cohort 2 and 3 training sessions; a meeting at the Colusa County Youth Center to discuss that program's budget, participants, staffing, and the center's proposed layout; a message that he gave during the Caring Youth Count Awards Ceremony that Michael delivered in both English and Spanish, with help from Claudia Deniz; attendance at the CCOE Family Fair; a visit to the grand re-opening of Safe Haven; participation in DART hearings at PJUSD; and participation in discussions about the possibility of installing a backup generator for CCOE's internet hub at the Library. Discussion was held on the necessity for a backup generator.

6.1.2 Superintendents Council – March Meeting

Michael West reported that he met with the district Superintendents in March and they heard presentations from Ampla Health Dr. Robert Chiurazzi on dental sealants, from Colusa Pharmacist Frank Davison and CCOE School Nurse Barbara Hankins on providing the opioid antagonist

NARCAN to each school in the county, and from representatives of the Colusa County District Attorney, Probation, and Sheriff's offices about truancy issues, DART, and the role of each agency in that process. Following presentations, the Superintendents conferred with each other regarding UPK. Discussion was held on UPK beginning in 2025, funding for credentialing and certificates while still maintaining the rigor and training for those certificates, on fentanyl training for schools, and on signs of fentanyl exposure.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his April 2022 Administrative Services report to the Board saying that Director of Human Resources Serena Morrow and Accounting Specialist II - AP/Purchasing Karen Moriconi will both be retiring soon, and he will fill the AP position from within. Aaron mentioned that he met with CCOE legal counsel Eric Stephens who gave Aaron all paper files associated with the Village construction litigation; thus, putting an end to that process. He also reported on a Food Services food warmer installation. Aaron said that during the recent CASBO annual conference he and Matt Phillips, SSC Director of Management Consulting Services, co-presented on the anticipated drop in the number of education CBOs statewide, and on the need to train, retain, and promote from within to fill that shortfall. Discussion was held on the number of staff vacancies, the factors behind those and hiring difficulties, on operating with less staff, and on remaining staff burnout as a result.

6.3 Student Services – Chuck Wayman

Chuck Wayman reported that he was working with Children's Services, Educational Services, and Special Education on budgets, and discussion was held.

6.3.1 Children's Services – Vicki Markss

Vicki Markss added to her April 2022 Children's Services written report and discussion was held on current job vacancies' effect on staffing, on training for ECE, on the decline at the college level of ECE participants, and on internships and potential fast-track programs that exist but still are experiencing a decline in enrollment at the college level.

6.3.2 Educational Services – Lorilee Niesen

Lorilee Niesen added to her April 2022 Educational Services report to the Board by reporting on the postponement of the plant sale due to aphids in the greenhouse. Lorilee also shared an account that she heard about an adult after the Caring Youth Count Awards Ceremony. The woman, who is the mother of a participant, said that because Michael West was brave enough to deliver his message in Spanish, she was inspired to learn English. Lorilee introduced Prevention Services Supervisor Estefania Guillen Aceves and Prevention Services Coordinator Claudia Deniz and

asked them to share the presentation that they made to the NAEHCY conference in November. Estefania and Claudia co-presented the information on supporting migrant students experiencing homelessness that they delivered during the conference.

6.3.3 Special Education & SELPA – Jessica Galloway Haney

Chuck Wayman reported that Jessica Galloway Haney returned to work yesterday.

6.4 Technology Services – Alex Evans

Michael West reported on Technology Services and IAL relocation to the 345 5th Street, Colusa, office.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

Brenda Miller welcomed Charles Morrow to the Board. She asked how he preferred to be addressed, and he answered "Charlie."

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried unanimously to approve the following Consent Agenda items:

8.1 Approve Minutes of the March 9, 2022, Public Hearing

8.2 Approve Minutes of the March 9, 2022, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported on redistricting at YCCD, and discussion was held on representation in Colusa County. Michael added that Technology Director Alex Evans is helping YCCD to grow their internet services. Discussion was held on legislation to eliminate English 1A and 1B requirements at the college level, and on the improvement of the landscaping and expansion of the community gardens at the Village.

10.2 Facilities Update (standing item)

Michael West reported on the landscaping project in front of the Village, on the on-going plant sale, and on the number of custodial staff.

10.3 LCAP Update (standing item)

Educational Services Director Lorilee Niesen reported that the LCAP template is currently online, that audits are currently underway to determine whether funding is being spent in the manner that it should, and that she is working with districts on their LCAP preparation.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Interim Project Director Stefani Silvas Santana reported on grant activities, including distribution of books, and on her attendance at the Caring Youth Count Awards Ceremony and a BPS kinder testing event, during which she made a presentation on F2B. She also reported on the number of Children's Services students in the iPad lending program, on her library tours to promote CCOE literacy programs, and her plans to visit Stonyford to promote the programs. Discussion was held on the Stonyford Library, the newly opened Stonyford Museum, and other populations who could benefit from IAL resources. Speaking about the Early Literacy Certification program, Stefani said that a Zoom training with Dr. Danielle Thomas will be held next month, and that Dr. Thomas will return for an in-person training in June. Michael West spoke about the benefit of Early Literacy Certification to daycare providers' programs.

11.0 NEW BUSINESS

Agenda item 11.1 was heard immediately following agenda item 4.1.

11.1 Approve Appointment of Trustee Area 3 and Administer the Oath of Office

The Board considered candidate Charles Morrow for Trustee Area 3.

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried four ayes, one vacant to approve the appointment of Charles Morrow to Trustee Area 3 and to administer the Oath of Office.

Board President Brenda Miller administered the Oath of Office to Charles Morrow – Trustee Area 3.

11.2 First Reading: Board Policy Revisions

11.2.1 BP 5141.52 Suicide Prevention

11.2.2 BP 9220.00 Governing Board Elections

Discussion was held on changes to each policy. Changes were made to BP 5141.52 Suicide Prevention and BP 9220.00 Governing Board Elections, and the policies will be brought forward to the May 2022 Board meeting for a second reading.

11.3 Acknowledge Receipt of Sunshine Proposal for 2022-23 from Colusa County Educational Support Professionals (ECCOE)

Michael West explained that this item provides notice at a public meeting of ECCOE's opening proposal.

11.4 Superintendent's Response to Sunshine Proposal for 2022-23 from Colusa County Educational Support Professionals (ECCOE)

Michael West explained that this item provides notice at a public meeting of his opening proposal to ECCOE.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

May 11, 2022, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

The meeting adjourned at 5:54 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
AP	Accounts Payable
BP	Board Policy
BPS	Burchfield Primary School
CalPERS	California Public Employees Retirement System - Also known as PERS
CASBO	California Association of School Business Officials
CBO	Chief Business Official
CCOE	Colusa County Office of Education
COVID	Corona Virus
DART	District Attendance Review Team
ECCOE	Educators of Colusa County Office of Education
ECE	Early Childhood Education
F2B	Footsteps to Brilliance
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
NAEHCY	National Association for the Education of Homeless Children and Youth
NARCAN	An opioid antagonist in the form of a nasal spray that rapidly reverses an opioid overdose
PJUSD	Pierce Joint Unified School District
SB	Senate Bill
SSC	School Services of California, Inc.
UPK	Universal Prekindergarten
Village	Colusa County Office of Education's Education Village in Williams, CA
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Special Meeting May 11, 2022

Board Members Present: Cristy Edwards, Brenda Miller, and Charlie Morrow

Staff/Visitors Present: Alex Evans, Aaron Heinz, Madison Martin, Tina Maxwell, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room, and led the Pledge of Allegiance.

2.0 HOLD INTERVIEW FOR TRUSTEE AREA 3

Brenda Miller thanked the one candidate, Madison Martin, for getting to know the Board by attending prior meetings. Madison spoke about her reasons for wanting to be on the County Board of Education and the Board interviewed her for the Colusa County Board of Education Trustee Area 2 vacancy. Discussion was held on the merit of the candidate.

3.0 APPOINT TRUSTEE AREA 2

3.1 Approve Appointment of Trustee Area 2 and Administer the Oath of Office

The Board considered candidate Madison Martin for Trustee Area 2.

Cristy Edwards/Moved, Charlie Morrow/Seconded, and the motion carried three ayes, one absent (Ed Conrado), one vacant to approve the appointment of Madison Martin to Trustee Area 2 and to administer the Oath of Office.

Board President Brenda Miller administered the Oath of Office to Madison Martin – Trustee Area 2.

4.0 ADJOURNMENT

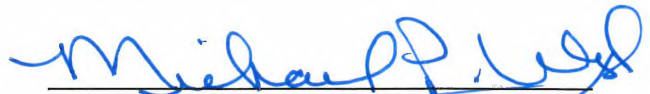
The meeting adjourned at 4:12 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting May 11, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Cristy Edwards, Madison Martin, Brenda Miller, and Charlie Morrow

Staff/Visitors Present: Ethan Breckenridge, Alex Evans, Jessica Galloway Haney, Aaron Heinz, Tina Maxwell, Serena Morrow, Sabrina Myers, Lorilee Niesen, Veronica Sandoval, Michael West and Worthy

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:13 p.m. in the 345 5th Street, Colusa, Large Conference Room.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma – Colusa County Adult School

Lorilee Niesen reported on a recent graduate from the Colusa County Adult School. Lorilee introduced the graduate in attendance, presented him with a diploma, gave him a portfolio to organize his professional papers, and asked him to share with the Board his plans for the future and to introduce his guests.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West provided a Districts in the County update, saying the districts are focused on end-of-year activities and graduations. Michael reminded the Board about the first Annual District Awards Dinner on May 13, 2022, beginning at 5:00 pm. Michael gave a CCSESA Legislative Committee update, focusing on the following state legislative bills:

SB 866	(Weiner) Would authorize a minor, twelve years of age or older, to consent to vaccines that meet specified federal agency criteria – all indications are that the bill will not make it to a vote
AB 1609, AB 1614, & SB 579	Would amend LCFF funding
SB 692	Would amend Special Education funding

Michael reported on the Governor's State budget release on Friday May 13th, on ECCOE and CCESP 2022-23 negotiations, and on training discussions and preparations for Universal Prekindergarten (UPK) including monthly meetings to assist COE's and districts with transition plans. Michael said that COEs will be the Technical Lead for providing training to the districts. Discussion was held on the age groups, on kindergarten becoming compulsory education next year and preschool within the next three years, and on children who currently attend preschool programs having the ability to remain in those programs. Michael said that he is working closely with Colusa County Behavioral Health and their program to place a Behaviorist at each district site to promote mental health and well-being for all students and staff. Michael also reported that he acted as the moderator for the Colusa County Board of Supervisors – District 5 Candidates Night, he attended the Colusa County Clerk Candidates Night, and he participated in an advocacy meeting with legislators held at Solano COE. Michael also reported that he remained active in his opposition to retail cannabis storefront locations in Colusa, but that the City Council passed on a 3-1-1 vote to allow storefront sales in Colusa. Michael outlined allowed locations and discussion was held on the CBOE communicating to the City Council their disapproval of this plan, on the history of cannabis approval, and on revenue projections. Michael also reported on continued discussion with Colusa County about installation of a portable generator for backup power needs for CCOE's internet hub at the County Library, and on concerns about the CALPADS software failure that impacted district reporting and accountability as required by the ESSA. Discussion was held on pursuing a waiver to assist with CALPADS issues.

6.1.2 Superintendents Council – April Meeting

Michael West reported that he met briefly with the district Superintendents in April and discussed incidentals and contacts for NARCAN training.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz began his May 2022 Administrative Services written report to the Board by introducing Sabrina Meyers as CCOE's incoming Human Resources Director, and he added that staff have been working on the 2022-23 budget that will include the potential purchase of the 345 5th Street Colusa building and COLAs. Serena Morrow provided information on vacancies. Discussion was held on preparing future employees to continue with CCOE and on higher paid positions attracting people to the organization.

6.3 Student Services – Chuck Wayman

Michael West reported on Chuck Wayman's absence.

6.3.1 Children's Services – Vicki Markss

Michael West reported on Vicki Markss' absence, and the Board did not have any questions or comments about her May 2022 Children's Services written report. Michael reported that Children's Services is working hard on the UPK transition. Michael mentioned that he was interviewed via telephone by the LA Times on UPK and by the Sacramento Bee on the drought's effect on education.

6.3.2 Educational Services – Lorilee Niesen

The Board did not have any questions or comments about Lorilee Niesen's May 2022 Educational Services written report. Lorilee added to her report saying that the SWAA and Adult Education graduation ceremonies will be combined and held on May 26, 2022. Discussion was held on the water issue impact on migrant education and farm families, support for those populations, migrant workers' lack of awareness of the drought's effect on Northern California agriculture, and the anticipation that the workers will leave as early as July to follow crops rather than their normal November departure. Lorilee reported on the recent Migrant Resource Fair that provided access to social and community resources, and on district liaisons providing support at schools.

6.3.3 Special Education & SELPA – Jessica Galloway Haney

Jessica Galloway Haney presented her May 2022 written Special Education and SELPA report to the Board, which provided an update on soon to be filled vacancies and recruitment activities. Jessica introduced Program Specialist Veronica Sandoval and her partner, facility dog Worthy. Veronica explained that a facility dog is an expertly trained dog who partners with a facilitator to work in a health care, visitation, or education setting. Veronica and Worthy's presentation highlighted Canine Companions, which is a leader in the service dog industry that allows clients to live with greater independence. Canine Companions trained Worthy, who came to CCOE in April 2022, and will provide on-going training and support. Veronica shares responsibility for Worthy with Special Education teacher Katie Povlsen. Veronica also showed a slideshow on Worthy's training and graduation, known commands (40), and a video of Worthy responding to students' commands. She also explained how Worthy will support CCOE Programs by motivating and inspiring students to foster their independence in their personal life and education. Discussion was held on commands and on Worthy's anticipated time with CCOE (ten years).

6.3.3.1 SELPA – April Meeting

No questions or comments.

6.4 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' May 2022 Technology Services written report. Discussion was held on Starlink satellite internet for rural areas, the Frontier settlement, and on Everbridge.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Discussion was held on whether any items needed to be pulled from the Consent Agenda, when none were heard, Charlie Morrow/Moved, Madison Martin/Seconded, and the motion carried four ayes, one absent (Ed Conrado) to approve the following Consent Agenda items:

8.1 Approve Minutes of the April 13, 2022, Special Board Meeting

8.2 Approve Minutes of the April 13, 2022, Regular Board Meeting

8.3 Second Reading: Board Policy Revisions

8.3.1 BP 5141.52 Suicide Prevention

8.3.2 BP 9220.00 Governing Board Elections

8.4 Approve Declaration of Need for Fully Qualified Educators

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that Lorilee Niesen was working with the consortium to increase Yuba and Woodland Community Colleges' awareness of Colusa County needs.

10.2 Facilities Update (standing item)

Michael West spoke about ongoing work on the landscaping project in front of the Education Village.

10.3 LCAP Update (standing item)

Educational Services Director Lorilee Niesen reported that she has met with some of the districts and will meet with the remaining districts within the week on their LCAP preparation. Lorilee said she is currently writing CCOE's LCAP and she will present that LCAP during both the June 14, 2022, Public Hearing, and the June 15, 2022, Regular Board Meeting.

10.4 Innovative Approaches to Literacy Grant (standing item)

Aaron Heinz reported on Innovative Approaches to Literacy grant activities, including distribution of over 100 literacy kits, including F2B and bilingual books at the Migrant Resource Fair, will conduct Ortiz vocabulary testing on four-year-old children during which each child will receive a book, organization of summer story times at the Williams and Arbuckle Family Action Centers, and collection of iPads from Children's Services and WES.

11.0 NEW BUSINESS

11.1 Second Approve Combined Resolution 21/22-03 of the Governing Board of the Colusa County Office of Education Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes

Michael West explained that Education and Election Codes require that the Board place in resolution their election requirements (based upon their Board Policies) and submit the approved resolution to the County Clerk's office by July 1 each election year. Discussion was held on the number of offices on the resolution (three, which should be four) and adding the name of the newly appointed Trustee Area 2, Madison Martin.

Cristy Edwards/Moved, Charlie Morrow/Seconded, and the motion carried four ayes, one absent (Ed Conrado) to approve Combined Resolution 21/22-03 of the Governing Board of the Colusa County Office of Education Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes with revisions to increase the number of offices from three to four and to include the name of newly appointed Trustee Area 2, Madison Martin.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Add to New Business as an information item:
Update on Cannabis Dispensaries in the City of Colusa

12.2 Next Public Hearing

LCAP and Budget
June 14, 2022, 4:00 p.m.
345 5th Street, Colusa, Large Conference Room

12.3 Next Regular Board Meeting

LCAP and Budget
June 15, 2022, 4:00 pm
345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

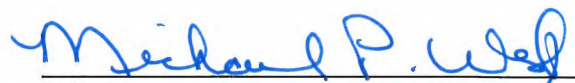
The meeting adjourned at 5:26 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
BP	Board Policy
CALPADS	California Longitudinal Pupil Achievement Data System
CBOE	Colusa County Board of Education
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COE	County Office of Education
COLA	Cost of Living Adjustment
ECCOE	Educators of Colusa County Office of Education
ESSA	Every Student Succeeds Act
F2B	Footsteps to Brilliance
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
NARCAN	An opioid antagonist in the form of a nasal spray that rapidly reverse opioid overdose
SB	Senate Bill
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
UPK	Universal Prekindergarten
WES	Williams Elementary School

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – June 14, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Madison Martin, Brenda Miller, and Charlie Morrow

Staff/Visitors Present: Angelina Guizar, Aaron Heinz, Tina Maxwell, Serena Morrow, Sabrina Myers, Lorilee Niesen, and Chuck Wayman

President Brenda Miller called the Public Hearing on the 2022-23 Local Control Accountability Plan and Proposed 2022-23 CCOE Budget (Including Education Protection Account) to order at 4:01 p.m.

Lorilee Niesen reported on the 2022-23 LCAP, which was written with input from stakeholders, students, and parents and included a budget overview for parents, annual updates to the 2021-22 LCAP, the Local Control Continuity Plan, a summary of both annual updates, a narrative, expenditure tables, and plan instructions. Discussion was held on the number of students enrolled, local priorities that will be presented during the June 15, 2022, Regular Board Meeting, on the goal that has the greatest impact on students (Goal 3 - Develop and implement a multi-tiered system of support in collaboration with parents and partner agencies that improves social emotional health and student engagement), the probability of growing Independent Study enrollment, on working with districts to get students enrolled in SWAA before they are expelled, on the percentage of students who are considered low income (85%), differences between last year's planned expenditures and the actual expenditures, and increasing parent attendance at meetings. Lorilee spoke about the ability to change the LCAP as opposed to the historical three-year rigid plan and about the plan being a living document.

Aaron Heinz thanked Lorilee for her hard work on the LCAP and he reported on the 2022-23 Proposed Budget, beginning with Michael West's memo to the Board that highlighted CCOE will receive more monies than ever, but costs will increase as well. Aaron reviewed the Budget Certification that also provided a summary of Criteria and Standards, the Workers' Compensation Certification, and the Average Daily Attendance form. Discussion was held on the glossary that can be found beginning on page 138 of the budget. Aaron went on to review the General Fund Financial Assumptions that anticipate any fund increases and/or decreases (e.g., the end of IAL grant, the possible purchase of the 345 5th Street Colusa building, LCFF and funds for Differentiated Assistance (DA) support). Discussion was held on the property purchase including economic factors on the softening of appraised property values, the building accommodating future growth, adding other factors to the financial analysis (property taxes, maintenance, insurance, upgrades to the building), the two properties as separate parcels and purchases, and the timeline of bringing the purchase to the board. Aaron presented information on the Indirect Cost Rate of 7.97%. Discussion was held on indirect costs and special education. Aaron provided detailed information on the General Fund/County School Service Fund (Fund 01) that provided a snapshot of general fund 2021-22 estimated actuals and 2022-23 budget, changes in revenues, and a capital outlay increase due to the building purchase. Discussion was


held on funds that will be used to purchase the property. Aaron continued his review of Fund 01 by reporting on CCOE's 5% Reserve for Economic Uncertainties vs. the State required reserve of 4%. Discussion was held on expiration of the IAL grant and finding similar grants, certificated staff salary expenditures decrease as result of vacant positions, the solar array payoff, the community school set-aside, CalPERS/CalSTRS ongoing costs, and the history of Special Reserve Fund 17. Aaron spoke about the Multiyear Projections, which is a combined report of unrestricted and restricted monies for the upcoming year and two out years, and he reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balance (combined, restricted, and unrestricted). He then reported on Adult Education Fund 11, Child Development Fund 12, Forest Reserve Fund 16, Special Reserve Fund 17, and Foundation for Private Purpose Trust Fund 73. Discussion was held on the source of funds for the property purchase, on the decreased revenue from grants ending, and on the funds in the private purpose trust fund intended scholarship. Aaron drew the Board's attention to the Criteria and Standards Review, saying that the state requires this report to provide explanations for any wide fluctuations in areas such as ADA, LCFF revenue standard, county operations funding grant, changes in salary and benefits, changes in federal revenue, decreases in Special Education excess costs, CCOE long-term commitments, and costs of CCOE's labor agreements (a 4.5% salary increase, a 1.5% change in step and column over the prior year, and a \$250 increase to the annual HDV benefit. Discussion was held on non-represented employees receiving an additional 0.5% salary increase to account for variations in working days per year (185 to 230 days per year), the increases still being less than inflation, and on keeping salaries competitive. Aaron continued with an explanation of the Technical Review Checks report that indicates all items either passed or have an exception. Discussion was held on the benefit of Escape vs QSS. Aaron drew the Board's attention to the reference section of the Budget report beginning on page 125 that includes a list of object codes, acronyms, and a glossary of accounting terms. Discussion was held on the fiscal team's thorough presentation of the budget, increasing fuel costs included in the budget, and on using other funds to aid in special education needs. Aaron reported that the 2022-23 Proposed Budget will be brought to the Board for approval during the June 15, 2022, Regular Board Meeting.

Board President Brenda Miller reported that she may have jury duty tomorrow and Ed Conrado offered to lead the meeting if Brenda is absent.

No public was present to comment on or ask questions about the 2022-23 Local Control Accountability Plan and Proposed 2022-23 CCOE Budget (Including Education Protection Account).

The Public Hearing closed at 5:53 p.m.

Adopted and Entered



Aaron Heinz for Michael P. West, County Superintendent and Secretary,
Colusa County Board of Education

ACRONYMS

ADA	Average Daily Attendance
CalPERS	California Public Employees Retirement System - Also known as PERS
CalSTRS	California State Teachers Retirement System
CCOE	Colusa County Office of Education
DA	Differentiated Assistance
HDV	Health, Dental, & Vision (in terms of insurance)
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
QSS	Quintessential School Systems, Inc.
SWAA	S. William Abel Academy

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting June 15, 2022

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Madison Martin, Brenda Miller, and Charlie Morrow

Staff/Visitors Present: Cindy Cerney, Alex Evans, Angelina Guizar, Jessica Haney, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Sabrina Myers, Rafael Junior Navarro, Lorilee Niesen, Stefani Silvas Santana, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Brenda Miller called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma – Colusa County Adult School

Lorilee Niesen reported on a recent graduate from the Colusa County Adult School who could not be in attendance, and she also reported on another recent graduate whom she introduced to the Board, presented him with a diploma, gave him a portfolio to organize his professional papers, and asked him to share with the Board his plans for the future.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West provided a Districts in the County update, regarding graduations, celebrations, and summer school classes. Michael reported on his participation and attendance in activities, such as the Annual District Awards Dinner that celebrated teachers, employees and administrators of the year and he congratulated Chuck Wayman on his Administrator of the Year award. Michael mentioned that he attended several retirement recognitions from CCOE and Districts alike, and that he was pleased to share the graduation of his nephew Justice West from the Naval Academy. Michael said that he met with the CCSESA UPK Advisory Committee regarding the impact of UPK on districts and COE's Children's

Services programs, he met successfully with the CCESP bargaining unit and subsequently received a ratified tentative agreement, he met with Aaron Heinz to continue their review of the possible purchase of the 345 5th Street Colusa building, and that he attended the SWAA, Colusa County Adult School, and Adult Transition Program graduation ceremonies. Michael took the opportunity to say a special thank you to Lorilee Niesen for her focused efforts in running the Educational Services arm of CCOE, saying that Lorilee will be assuming CTE duties at Sutter County Superintendent of Schools next month and "We all will miss you and thank you and good luck." Michael reported on the culmination of the Early Literacy Certification Cohort 2 training with Stefani Silvas Santana and Dr. Danielle Thomas that was well attended and anticipated to be offered again in the fall. Michael gave a CCSESA Legislative update, which focused on the passage of the State Budget that needs to be approved by the legislature today. He said that the fiscal health of the State of California remains strong, and that revenues have provided over \$85.5 billion in available General Fund and Proposition 8 resources reflected in the following budget allocations:

- \$3.2 billion special fund for economic uncertainties
- \$1.5 billion safety net reserve
- \$9.5 billion Proposition 98 reserve
- \$23.3 billion rainy day fund

Michael observed that this funding appears to be planning for uncertainties, and that the districts and COEs must do the same. He mentioned that CCSESA is projecting a shortage of 25,000 teachers, 10,000 administrative personnel, and 8,000 new UPK teachers. At the local level, Michael said that this staffing shortage will hit our smallest districts and COEs the hardest. Discussion was held on the substitute teacher rate of pay, and on reducing services to lessen the stress level of employees who are bridging the staff shortage gap. Chuck Wayman reported that because of staff recruitment efforts almost all Special Education certificated positions are filled. Michael also spoke about work with Colusa County Public Health, all districts, the County of Colusa, and with the Ampla Health and Health Net to provide preventative dental care to all second through sixth grade students within the county using SBHIP monies (\$400,000). Discussion was held on monies in the state budget for mental health. Michael said that planning has begun for the fall beginning with the Welcome Back Program and other events of the 2022-23 school year.

6.1.2 Superintendents Council – May Meeting

Michael West reported that he met with the district Superintendents in May, during which Noel O'Neill, Director of Colusa County Behavioral Health delivered an update on Colusa County Mental Health. Michael said that the District Superintendents agreed to bringing Behavioral Health behaviorists to all districts and to CCOE.

Ed Conrado reported that Michael was grand marshal in the 2022 Colusa County Fair Parade.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz delivered his June 2022 Administrative Services report to the Board saying that Business Services has been working on budget development, outgoing HR Director Serena Morrow and incoming Director Sabrina Myers have been cross training, Facilities Services has been working on summer projects, Food Services has been keeping children fed, and IAL has been busy (report to follow).

6.3 Student Services – Chuck Wayman

Chuck Wayman delivered his June 2022 Student Services report to the Board and provided an update on the mental health grant and wellness centers. Chuck said that he had a planning meeting with the new Department of Behavioral Health Director Tony Hopson and Clinical Program Manager Mark McGregor to discuss training staff that Behavioral Health hired to be ready to start attending district professional development days in August and scheduling weekly meetings to discuss wellness center development. Chuck reported on SBHIP and Anthem and HealthNet grant opportunities. Chuck spoke admiringly about Lorilee Niesen as an advocate for the students.

6.3.1 Children's Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss' June 2022 Children's Services written report and she spoke about Part-Day sites' summer closures and planning for the next program year. Discussion was held on the possibility of early closure of the Williams Migrant Center due to drought related agriculture issues, and on the status of pre-school students adjusting to in-classroom instruction.

6.3.2 Educational Services – Lorilee Niesen

The Board did not have any questions or comments about Lorilee Niesen's June 2022 Educational Services written report and she reported on the summer school students' summer art project that was based on Leonardo da Vinci's aerial screw design, on the summer school students displaying and selling their projects in the fair, and on their next project that will be an irrigation installation. Cristy Edwards spoke on the huge loss of Lorilee leaving CCOE. Discussion was held on communicating to the students and Mr. Kirkman the Board's pride in their work.

6.3.3 Special Education & SELPA – Jessica Haney

The Board did not have any questions or comments about Jessica Galloway Haney's June 2022 Special Education and SELPA written report, and she updated the Board on staff recruitment activities.

6.4 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' June 2022 Technology Services written report, and Alex presented information on CCOE Technology Services' summer projects. These projects include CCOE phone system replacement, network monitoring tools migration, Windows 10 end of life transition to Windows 11, and Colusa County EduNet external router installation. Discussion was held on the generator installation project and Alex said that he and the Colusa County IT department are working on installing an external transfer switch to allow use of a portable generator that could be stored at the Village. Discussion was also held on the status of external router installation at the districts.

4:51 Cristy Edwards left the room.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Charlie Morrow/Seconded, and the motion carried four ayes, one absent (Cristy Edwards) to approve the following Consent Agenda items:

8.1 Approve Minutes of the May 11, 2022, Special Meeting

8.2 Approve Minutes of the May 11, 2022, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No report.

10.2 Facilities Update (standing item)

Michael West reported that the landscaping project in front of the Education Village is 85% complete, and that Lorilee Niesen continues to work on issues with the Division of the State Architect to move plans forward for the adult education facility. Discussion was held on using preschool classrooms at the village.

4:57 Cristy Edwards returned to the room.

10.3 LCAP Update (standing item)

10.3.1 2022 LCAP Performance Indicators

Lorilee Niesen reviewed the 2022 LCAP Local Performance Priorities that are submitted annually. Lorilee reported on the priority development process and the role of this document in priority setting. She explained that Priority 4 is addressed, but since our student population numbers are too low, some of the indicators of the priorities are not reported. Lorilee reported on CCOE meeting state expectations and on the Healthy Kids Survey. Discussion was held on optimal SWAA student enrollment and Lorilee believed it to be 17 in in-class instruction and 13 in independent study, and she said that hiring an instructional assistant helped with allowing more students to participate in the classroom.

10.3.2 2022-23 CCOE Annual System of Support Plan

Lorilee Niesen reported on the 2022-23 CCOE Annual System of Support Plan, which is a summary of CCOE's continuous LCAP Differentiated Assistance to districts (DA), for which CCOE receives monies from the State. Discussion was held on how much money the State gives for DA (\$100,000 per year for WUSD and \$200,000 for CCOE).

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Interim Project Director Stefani Silvas Santana reported on grant activities, including Early Literacy Certification Cohort 2 training with Dr. Danielle Thomas, F2B activities and story times, book distributions to FACs in Williams and Arbuckle, iPad lending program, gathering data that indicates WES students read more than two million words, and developing MOUs with libraries and districts for purchasing bilingual bicultural books. Discussion was held on continuing the IAL program after the grant's October end date, and Michael West said that CCOE will find a way to fund the program after that timeframe with one way being to lean more into F2B and iPads. Stefani also reported that she has plans for Stonyford outreach and gaining connections with families. Discussion was held on the importance of reading to children and the possibility of creating lending libraries for daycare providers.

11.0 NEW BUSINESS

11.1 Approve 2022-23 Local Control Accountability Plan (LCAP)

Lorilee Niesen reported that she presented the 2022-23 LCAP, to the full Board during their June 14, 2022, Public Hearing, and she asked if the Board had any additional questions regarding the Plan.

Ed Conrado/Moved, Charlie Morrow/Seconded, and the motion carried unanimously to approve the 2022-23 Local Control Accountability Plan (LCAP).

11.2 Approve 2022-23 Colusa County Office of Education Budget

Aaron Heinz reported that he presented the 2022-23 CCOE Budget to the full Board during their June 14, 2022, Public Hearing, and he asked if the Board had any additional questions regarding the Budget. After hearing none, Aaron reported that he and Angelina Guizar brought back two points from the June 14 hearing. Regarding the 345 5th Street purchase cost analysis, Angelina reported that COEs do not pay property tax, and that CCOE already pays insurance and will build these amounts into facilities costs. Regarding negotiations, Aaron presented to the Board the following algebra equation that accounts for the variation of working days per year (185 to 230 days per year) and more than justifies the 0.5% difference between classified and certificated employees (or represented) and in-house employees (or unrepresented) salary increases:

$$\begin{aligned}4.5\%/185 \text{ days} &= x/230 \text{ days} \\185x &= 1035 \\x &= 5.6\%\end{aligned}$$

Charlie Morrow/Moved, Madison Martin/Seconded, and the motion carried unanimously to approve the 2022-23 Colusa County Office of Education Budget.

Discussion was held on the benefits of the thoroughness of the Fiscal Team's budget presentation.

11.3 Approve Board Resolution No. 21/22-04 Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding the 2022-23 Education Protection Account

Aaron Heinz explained that the resolution provides a reporting of the Education Protection Account (EPA) funds that can only be used for instruction. Discussion was held on the reason the EPA was less than prior, which Aaron said was due to fluctuations in the state budget.

Ed Conrado/Moved, Charlie Morrow/Seconded, and the motion carried unanimously to approve Board Resolution No. 21/22-04 Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding the 2022-23 Education Protection Account.

11.4 Set Board and Superintendent's Health Dental Vision (HDV) Cap to Match CCOE Employees' HDV Cap (\$10,750) Effective July 1, 2022

Serena Morrow reviewed the information that she included in the Board Packet regarding an increase to employee HDV benefits that both bargaining units and all remaining employees will receive.

Cristy Edwards/Moved, Ed Conrado/Seconded, and the motion carried unanimously to approve setting the Board and Superintendent's Health Dental Vision (HDV) Cap to match CCOE employees' HDV Cap (\$10,750), effective July 1, 2022.

11.5 Annual Salary Review - County Superintendent – Board Discussion

Aaron Heinz proposed that he meet with two board members to discuss the Superintendent's salary. Ed Conrado and Cristy Edwards volunteered for Superintendent's Salary Committee and Madison Martin volunteered to serve as an alternate. Discussion was held on the need for the committee. This item will be added to the July 13, 2022, Board Meeting agenda.

11.6 CCOE Universal Prekindergarten Countywide Planning and Capacity Building Plan

Vicki Markss reported on the purpose of the plan, which indicates the beginning phase of the plan for supporting the districts, including training for TK and Pre-K teachers. UPK will be added to future Board agendas under Standing Items.

11.7 Public Disclosure of the 2022-23 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Educators of Colusa County Office of Education (ECCOE)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Educators of Colusa County Office of Education (ECCOE).

11.8 Public Disclosure of the 2022-23 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Colusa County Educational Support Professionals (CCESP)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Colusa County Education Services Professionals (CCESP).

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting
Superintendent's Salary

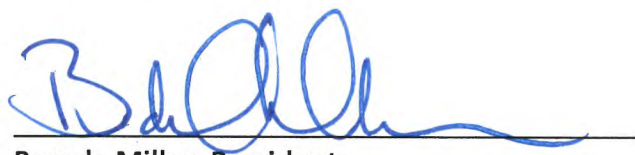
12.2 Next Regular Board Meeting

July 13, 2022, 4:00 p.m.
345 5th Street, Colusa, Large Conference Room

13.0 ADJOURNMENT

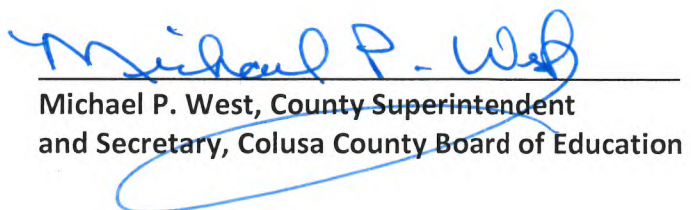
The meeting adjourned at 5:47 p.m.

Adopted and Entered



Brenda Miller, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COE	County Office of Education
CTE	Career Technical Education
DA	Differentiated Assistance
ECCOE	Educators of Colusa County Office of Education
EPA	Education Protection Account
F2B	Footsteps to Brilliance
FAC	Family Action Center
HDV	Health, Dental, & Vision (in terms of insurance)
IAL	Innovative Approaches to Literacy
IT	Information Technology
LCAP	Local Control and Accountability Plan
MOU	Memorandum of Understanding
Pre-K	Pre-Kindergarten
SBHIP	Student Behavioral Health Incentive Program
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
TK	Transitional Kindergarten
UPK	Universal Prekindergarten
WES	Williams Elementary School
WUSD	Williams Unified School District